

Attached you will find "The City of Germantown's Bond Form".

1. This form must be the **original signed bond** and have a **raised embossed or colored stamp**. A fill-able electronic form is attached for your insurance company's convenience. [Please take the attached form to your local insurance agent.](#)
2. I must also have an **original Power of Attorney** with a **raised embossed or colored stamp**.
3. A "Continuation Certificate" is required on a yearly basis, and we must have a 30-day notice of cancellation.
4. An original signed and notarized bond with the original "Power of Attorney" must be returned to me before a permit will be issued.
5. You will also need a "Germantown Business Tax License". To apply you will need to go to Germantown City Hall at 1930 S. Germantown Rd. for this license. Otherwise, you may email tax@germantown-tn.gov for more instruction.

Hope this will answer all of your questions. If not, please feel free to contact me as listed below.

Thank you!

Regina Gibson

Administration Manager

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