



CITY OF GERMANTOWN

Engineering Department

• 1920 South Germantown Rd., Germantown, TN 38138-2815 • Phone (901) 751-5720 • www.germantown-tn.gov

Site Plan Checklist

Applicant Name:	
Address:	
Subdivision:	
Lot:	

Applicants for residential permit types shall submit a Site Plan drawn to scale with the application containing the following:

- Subdivision Name and Plat Book and Page.
- Lot Number and lot size (SF or AC).
- Dimensions from primary structure to nearest property line (front, sides, and rear).
- All easements, setbacks, and property boundaries.
- (No encroachments are permitted within recorded easements)***
- All utilities services: water meters, sanitary sewer cleanout, electric, gas and storm sewer.
- Building footprint including FFE labeled.
- Proposed Grading: This must demonstrate how the lot will be graded to accommodate building footprint and proposed private improvements. Grading can be indicated by arrows representing direction of drainage flow. Grading shall be in compliance with the approved grading and drainage plan of the subdivision. Contact GIS@germantown-tn.gov to request a copy of approved plan on file.
- 100 year Flood Zone Information, if located within a SFHA.
- Any proposed appurtenances shown and labeled. This shall include, but not limited to:
 - driveways
 - sidewalk
 - Porches
 - irrigation
 - equipment support pads (i.e. hvac, generator, pool equipment pads)
- Any accessory structures shown and labeled. Including, but not limited to:
 - Retaining or decorative wall
 - Detached structures (i.e. shed, carport, pool house, etc.)
 - Outdoor fireplaces
 - Fences
 - Pools, Spas, Jacuzzi's and equipment
- Drainage Improvements: french drains, turf drains, yard inlets, etc
- Trees: Show to (2) trees if required per plat and/or ordinance & show existing tree protection
- North Arrow

***NOTE: Once approved, the site plan shall not change. If a revision to the site plan is required, the applicant must notify the City of Germantown and reapply for the permit.**