



CITY OF GERMANTOWN TENNESSEE

1930 South Germantown Road • Germantown, Tennessee 38138-2815
Phone (901) 757-7200 Fax (901) 757-7292 www.germantown-tn.gov

Telecommunications Commission Meeting

Wednesday, August 11, 2010 – 6.00 pm
Administrative Conference Room – 1930 S Germantown Rd

MEMBERS PRESENT: Sandra Abel, Bill Brody, Ald. Ernest Chism, Rik Ditter, Tony Fischer, Ken Ketcham, Rodney McKelroy, Chairman Donna Chandler Newman and Jack Parnell

MEMBERS ABSENT: Danish Siddiqui

PRESENT STAFF LIASON: Kristen Geiger, Finance & General Services Division Director
Stephanie Logan, Technical Services Coordinator, Finance & General Services, Stacey Ewell, Marketing Communications Manager

PRESENT NON MEMBERS: Frank Bluestein, GHS-TV Executive Director
Matt Sloan, GHS-TV Co-General Manager
Taylor Williams, GHS-Co General Manager

CALL TO ORDER

Chairman Newman called the August 11, 2010, Telecommunications Commission to order at 6.02 p.m. Kristen Geiger conducted a roll call and it was noted that a quorum had been established.

MINUTES

Chairman Newman called for the approval of the July 14, 2010 Telecommunications Commission Minutes.

****MOTION****

Sandra Abel made a motion, seconded by Rodney McKelroy, to approve the July 14, 2010 Telecommunications Commission Minutes. The motion passed unanimously.

CHAIRMAN COMMENTS

None at this time.

COMCAST REPORT

Otha Brandon was not able to attend the meeting. Kristen stated that she would email the numbers out to Commission Members.

GHS-TV REPORT

Frank Bluestein stated the July monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming during the month of July 2010. The total number of non-repeat local and national television shows by show title cablecast is 75. The total number of local and national television shows by number of airings per month cablecast is 189. The total number of television shows/taped reports/special projects produced locally is 9. The total number of television shows/taped reports/special projects produced locally for the 2010-2011 season is 9. The total number of programs produced for the Access Together Project for 2010-2011 seasons is 5.

There were no changes to the Foundation Report.

COMCAST has fixed the internet issues that GHS has been having and it is now working.

Kristen Geiger said that she had spoken with Scott Crosby regarding ATT and he stated that the next step for the City was to file a complaint with the TN Regulatory Authority on behalf of the Citizens of Germantown alleging that ATT has violated the code and concerning the access channels. Depending on the receipt of the complaint the TVA will then determine whether or not the hearing proceeds or not.

INTRANET & PEAK DEMOCRACY

Stacey Ewell stated that the new City website had been really well received by the community and internally. Stacey said that staff is updating the website on a daily basis and how much easier life had been made in the process.

Stacey also stated that the City has an Intranet which is the city's internal website; it is not accessible outside City Hall. This was developed in-house in 1996 and it is almost impossible to edit and the W drive is full. It usually only gets used to print vacation forms or check requests.

Tricia Lease of Vision Internet Tricia Lease of Vision Internet (based in Santa Monica, CA) was introduced to the Commission, at this point the tape was turned off, Stacey said that the reason the tape was being turned off was because the technology being described was proprietary.

A discussion ensued among members and staff regarding how much staff would be using the intranet etc and how important it is for point of contact staff to be able to have access to City information. Kristen Geiger stated that she preferred an intranet on-site because she did not want employees increasing the demand on the bandwidth. A discussion ensued regarding fees and licenses for the new server and also the need for a sequel server.

Chairman Newman stated that the Commission would need to see the "full package" before they could make a decision as to whether or not to proceed.

Stacey then stated that she was not going to speak about Peak Democracy as she had already taken up a lot of the meeting. Kristen Geiger stated that she had a question and answer sheet and handed it out to members. Chairman Newman suggested that a sub-committee meet before the next telecom meeting to discuss Code Red, Peak Democracy and the Intranet.

Alderman Chism commented on the efficiency of the Commission and thanked Members for their input.

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IT REPORT

Kristen Geiger began the IT Report.

- City website statistics were reported.
- SunGard Stormwater programming continues.
- SunGard Code Enforcement Module training has taken place.
- 2nd visit for SunGard Work Order System and Contact Management has taken place.
- System down "Event" reported.

Kristen Geiger also stated that at the BMA on 23 August that the City was requesting two servers. It was suggested that maybe the City would want to look at purchasing NAS devices - Network Attached Devices.

OLD BUSINESS

Kristen Geiger stated the Old Business.

- Kristen stated that she was very close to reaching an agreement with COMCAST.
- Raymond Chiozza (Head of Shelby County 911) will be a guest speaker at the September Telecom meeting and will present how cell phones work with regards to 911.
- Peak democracy is moving forward.
- COMCAST audit – not had any time to work on this as yet.

NEW BUSINESS

None at this time.

ADJOURNMENT

****MOTION****

Chairman Newman called for a motion to adjourn the meeting. Sandra Abel made a motion, seconded by Jack Parnell. The motion passed unanimously.