



CITY OF GERMANTOWN TENNESSEE

1930 South Germantown Road • Germantown, Tennessee 38138-2815
Phone (901) 757-7200 Fax (901) 757-7292 www.germantown-tn.gov

Telecommunications Commission Meeting

Wednesday, September 15, 2010 – 6.00 pm
Administrative Conference Room – 1930 S Germantown Rd

MEMBERS PRESENT: Sandra Abel, Ald. Ernest Chism, Ken Ketcham, Rodney McKelroy, Chairman Donna Chandler Newman, Jack Parnell and Danish Siddiqui.

MEMBERS ABSENT: Bill Brody, Rik Ditter and Tony Fischer

PRESENT STAFF LIASON: Kristen Geiger, Finance & General Services Division Director
Stephanie Logan, Technical Services Coordinator, Finance & General Services,

PRESENT NON MEMBERS: Otha Brandon, COMCAST
Frank Bluestein, GHS-TV Executive Director
Raymond Chiozza, Director Shelby County 9-1-1
Harold Trugar, Database Mgr, Shelby County 9-1-1
Bobby Thompson, Technical Support, Shelby County 9-1-1
Matt Sloan, GHS-TV Co-General Manager
Taylor Williams, GHS-Co General Manager

CALL TO ORDER

Chairman Newman called the September 15, 2010, Telecommunications Commission to order at 6.02 p.m. Kristen Geiger conducted a roll call and it was noted that a quorum had been established.

MINUTES

Chairman Newman called for the approval of the August 11, 2010 Telecommunications Commission Minutes. Sandra Abel stated that it was noted in the Minutes that Danish Siddiqui was absent from the last meeting but that he was in fact present.

****MOTION****

Sandra Abel made a motion, seconded by Rodney McKelroy, to approve the August 11, 2010 Telecommunications Commission Minutes with corrections as discussed. The motion passed unanimously.

Telecommunications Commission

September 15, 2010

Page 2

CHAIRMAN COMMENTS

Chairman Newman stated that she thought that the Commission had done a very good job with Sub-Committees. She stated that she was very proud of the efforts from this Commission. Overall, we are moving forward in a very positive direction. A lot of the credit going to the staff liaison, Ms Geiger and Ms Logan,

SHELBY COUNTY 9-1-1

Kristen Geiger introduced the Director of Shelby County 9-1-1, Raymond Chiozza who in turn introduced Harold Trugar and Bobby Thompson. He stated that they were the Emergency Communications District of Shelby County.

Raymond gave an overview of the 9-1-1 system. He gave a brief description of how 9-1-1 calls from land lines and wireless are handled, stating that there were pro's and con's with each service. He also stated that between 65-74% of calls coming in to 9-1-1 were from wireless devices. He also described how the money that Citizens pay for their 9-1-1 service is distributed on a monthly basis.

A discussion ensued regarding the operation of the 9-1-1 system.

COMCAST REPORT

Otha Brandon gave his report. He also stated that COMCAST were looking for more local programming for On Demand.

Regarding the Drop Bury report, there were two out of compliance, 9999 is a date that is a default date that comes in when a quick job is required.

GHS-TV REPORT

Frank Bluestein stated the August monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming during the month of August 2010. The total number of non-repeat local and national television shows by show title cablecast is 75. The total number of local and national television shows by number of airings per month cablecast is 189. The total number of television shows/taped reports/special projects produced locally is 19. The total number of television shows/taped reports/special projects produced locally for the 2010-2011 season is 28. The total number of programs produced for the Access Together Project for 2010-2011 seasons is 15.

Frank also reviewed the statistics and the Foundation Report.

Pending issues – COMCAST resolved the issue with Channel 1 and all has been corrected.

Chairman Newman stated that she had met earlier that afternoon with Patrick Lawton and Frank Bluestein to discuss the contract with Germantown Community Television Foundation; she stated that it feels like we are getting bang for the buck with 3 year Contract for \$238,000 with a 5% increase each year. Patrick Lawton asked for a change to some of the language in the Contract, Barry Orton is looking at the language changes but it should be ok.

The Contract with Germantown Community Television Foundation would like to go to BMA on Oct 11 prior to next Telecom Meeting on Oct 13

GHS-TV REPORT (Con'td)

A discussion ensued amongst Members regarding the GHS-TV Contract and to what it entailed.

Chairman Newman called for a motion to have the Chair endorse the GHS-TV contract.

****MOTION****

Jack Parnell made a motion for the Chair to endorse the GHS-TV Contract, Rodney McKelroy seconded and the motion passed unanimously.

IT REPORT

Kristen Geiger began the IT Report.

- Extranet.

Sub-Committee Report - Danish Siddiqui gave his report stating that Tony Fischer had been detrimental in this project. Kristen stated that she had just one concern and that was the security factor but that she was going to get in contact with Vision and resolve this.

- Efficiency.
- SunGard Modules.
- Great Hall Manager.
- Electronic Notification System.

Sub-Committee Report – Jack Parnell gave his report, stating that there were numerous companies that specialized electronic notification.

OLD BUSINESS

Kristen Geiger stated that she and Otha Brandon were working on an agreement and that she was hoping that it would be finished very soon, when it will be taken before the lawyers and also before the BMA to approve a variance allowing COMCAST to close the facilities on Germantown Rd.

COMCAST AUDIT

Ken Ketcham began his report. He stated that the audit was now back on track.

****MOTION****

Danish Siddiqui made to endorse the Extranet for the City, Jack Parnell seconded and the motion passed unanimously.

NEW BUSINESS

None at this time.

ADJOURNMENT

****MOTION****

Chairman Newman called for a motion to adjourn the meeting. Ken Ketcham made a motion, seconded by Rodney McKelroy. The motion passed unanimously.