



CITY OF GERMANTOWN TENNESSEE

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Telecommunications Commission Meeting

Wednesday, January 12, 2011 – 6:00 pm
Administrative Conference Room, 1930 S Germantown Road

MEMBERS PRESENT: Sandra Abel, Bill Brody, Ald. Ernest Chism, Chairman Tony Fischer, Ken Ketcham, Rodney McKelroy, Jack Parnell, Danish Siddiqui and Kurt Weil

MEMBERS ABSENT: Rik Ditter

PRESENT STAFF LIASON: Patrick Lawton, City Administrator
Kristen Geiger, F&GS Division Director
Stephanie Logan, Technical Services Coordinator, F&GS

PRESENT NON MEMBERS: Frank Bluestein, GHS-TV Executive Director
Taylor Williams, GHS-TV Co-Director
Matt Sloan, GHS-TV Co-Director

CALL TO ORDER

Chairman Fischer called the January 12, 2011, Telecommunications Commission to order at 6:01 p.m. Kristen Geiger conducted a roll call and it was noted that a quorum had been established.

CHAIRMAN COMMENTS

Chairman Fischer welcomed Commission members back, and also welcomed Kurt Weil back to the Commission.

APPROVAL OF MINUTES

Chairman Fischer called for the approval of the December 8, 2010 Telecommunications Commission Minutes
****MOTION****

Ken Ketcham made a motion, seconded by Jack Parnell, to approve the December 8, 2010 Telecommunications Commission Minutes. The motion passed unanimously.

ETHICS POLICY

Patrick Lawton began his review of the Code of Ethics and the importance that the BMA feels there is on this document. Patrick then passed out the signature page. The Open Meetings "Sunshine" Law information was also distributed and briefly reviewed what the law covered. The Vision 2020 Plan was distributed and discussed with members. Patrick reviewed how Staff uses the document as well as the BMA as we do business every day. Sustainability Planning Model – Patrick covered the triple bottom line and the importance it will have in the next 10 years. When the BMA updates the strategic Plan later this, Commission members will get a copy. Patrick also stated that he would look in to the signage issue. Kristen Geiger will collect signed forms and return.

NOMINATION OF VICE-CHAIRMAN

Chairman Fischer called for the nomination Vice-Chairman.

****MOTION****

Sandra Abel made a motion to nominate Jack Parnell as Vice-Chairman, seconded by Bill Brody. The motion passed unanimously.

COMCAST REPORT

Otha Brandon was not present at the meeting and there were no reports to be handed out.

GHS-TV REPORT

Frank Bluestein stated the December 2010 monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming during the month of December 2010. The total number of non-repeat local and national television shows by show title cablecast is 75. The total number of local and national television shows by number of airings per month cablecast is 189. The total number of television shows/taped reports/special projects produced locally is 31. The total number of television shows/taped reports/special projects produced locally for the 2010-2011 season is 162. The total number of programs produced for the Access Together Project for 2010-2011 seasons is 58.

Frank stated that there had been a Hitachi press release featuring GHS-TV and stated that he would bring information at the next meeting.

IT REPORT

IT report was reviewed by Stephanie Logan.

Kristen Geiger added:-

- COMCAST agreement statement – nearing completion of final review.
- Status of Electronic Notification – questions included in.
- COMCAST triple billing PEG fee – to be corrected on next billing.

COMCAST AUDIT

No activity at this time. Will resume activity in Ralph Gabb's office on January 20th.

OLD/NEW BUSINESS

None at this time.

ADJOURNMENT

****MOTION****

Chairman Fischer called for a motion to adjourn the meeting. Sandra Abel made a motion, seconded by Jack Parnell. The motion passed unanimously.