

BOARD OF MAYOR AND ALDERMEN

February 28, 2011

A regular meeting of the Board of Mayor and Aldermen was held on February 28, 2011 at 6:00 p.m. in the Council Chambers of the Municipal Center.

Mayor Sharon Goldsworthy was present and presiding.

The following Aldermen were present: Mark Billingsley, Ernest Chism, John Drinnon, Greg Marcom and Mike Palazzolo. Staff present: Patrick Lawton, Tom Cates, George Brogdon, Kristen Geiger, Andy Pouncey, Chief Richard Hall, Pat McConnell, Ernie Moretta, Bo Mills, Chief Dennis Wolf, Ralph Gabb, Michael Stoll, Pam Beasley, Joe Nunes, Lisa Piefer and Dotty Johnson.

Call to Order

Mayor Goldsworthy called the meeting to order at 6:00 p.m.

Invocation

Community Services Division Director George Brogdon gave the invocation.

Pledge of Allegiance

Alderman John Drinnon led the Pledge of Allegiance.

Approval of Agenda

Mayor Goldsworthy stated that Administration had asked to add "Competitive Sealed Proposal Amendment for Payroll Services" to the consent agenda and to move #13 – Renewal of Subdivision Development Contract no. 479 to the consent agenda.

Motion by Mr. Drinnon, seconded by Mr. Palazzolo, to approve the agenda as amended.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

Approval of Minutes

There were no corrections or additions to the minutes.

Motion by Mr. Drinnon, seconded by Mr. Palazzolo, to approve the February 14, 2011 minutes as read.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

Arbor Day Proclamation

Mayor Goldsworthy read a proclamation celebrating the 139th anniversary of Arbor Day on March 4, 2011 and urged citizens to plant trees and invited Germantown citizens to participate in a "free tree give-away" program and Living Green in Germantown Expo.

Teacher of the Month

Mrs. Michele Smith a fourth grade teacher at Dogwood Elementary was presented with the February Teacher of the Month award. The award was sponsored by Teresa Schwartz.

Youth Excellence Awards

There were four Youth Excellence Awards presented:

Ms. Emily Kolano, a senior at St. Agnes Academy was presented with the November 2010 award; Ms. Ann Stimson, a senior at Hutchison School was presented with the December 2010 award; Ms. Nancy

Klepper, a senior at Hutchison School was presented with the January 2011 award; and Ms. Cameron Cofield, a senior at Hutchison School was presented with the February 2011 award.

Traditions was the sponsor for the Youth Excellence Awards.

Citizens to be Heard

Mr. Bob Bean of 3197 Prestwick Dr. came forward to report that the Germantown Baseball League was now in progress with approximately 800 participants. There are 63 teams in the league with 12 directors and 14 lead directors which means about 195 coaches and assistant coaches. There are about 225 volunteers to run the GBL. He stated he appreciated the support of the Parks and Recreation Department and the support of the Board.

Renewal of Stop Loss

City Administrator Patrick Lawton stated the City has a self-funded insurance program. Our insurance program is funded by premiums paid by City employees for themselves and their dependents, coupled with a healthy contribution by the City. All our bills are paid from this fund on a routine basis. However, to protect the City from major claims and catastrophic losses, the City uses what is known as “stop loss insurance” to protect us from these types of events. Under this program, the stop loss insurance company reimburses the City 100 percent of the paid claims that exceed the deductible amount. Our current deductible amount is \$85,000. Administration is recommending that we move our stop loss deductible from \$85,000 to \$100,000 and to accept the quote from Swiss Re as our stop loss carrier.

This is a 10 month proposal and will allow us to align our stop loss with the calendar year and the beginning of our medical plan year.

Motion by Mr. Billingsley, seconded by Mr. Palazzolo, to renew the Medical Plan Stop-Loss Insurance with Swiss Re effective March 1, 2011.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

Southern Avenue Water Treatment Plant Refurbishment

Public Services Director Bo Mills explained that the Southern Avenue Water Treatment Plant was constructed in 1976. This plant had served as the City’s primary water treatment plant for 34 years. With the completion of the Johnson Water Treatment Plant, we now have the ability to provide some much needed maintenance to the Southern Ave. plant. Allen and Hoshall did a design for the renovation.

There were 28 contractors at the mandatory pre-bid meeting held on January 13, 2011. The project came in over the CIP budget and a year-end budget adjustment will be required to fund this item. It will be funded out of the utility reserves.

Motion by Mr. Marcom, seconded by Mr. Drinnon, to authorize the Mayor to enter into a construction contract with Landmark Construction General Contractor, Inc., for the refurbishments to the Southern Avenue Water Treatment Plant, in an amount not to exceed \$2,499,600.00.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

Approval of Solid Waste Disposal Contract

Neighborhood Services Manager Joe Nunes stated this contract would establish a fixed price per ton for the first five years of the agreement, through June 30, 2016. There is an option for three, five-year renewals. BFI has been under contract for these services for the past 10 years.

A competitive sealed bid was conducted by the Purchasing Department. The Finance Department conducted an analysis and determined that Waste Management was the low bid even though their price per ton was somewhat higher. Mr. Nunes went on to explain the details of the final analysis and summary of the first five-year and 10-year estimates. This contract enables the City to establish stable pricing for an extended period of time.

Motion by Mr. Palazzolo, seconded by Mr. Drinnon, to authorize the Mayor to enter into an agreement starting July 1, 2011 with Waste management, Inc. of Tennessee for the disposal of solid waste from the City of Germantown with an initial term of five years based on the pricing submitted in the bid and the option of three five-year renewals.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

Subdivision Development Contract 479, Resubdivision of Lot 2 of Germantown Business Park - MOVED TO CONSENT

CONSENT

Recognition of Donations – Parks and Recreation

Donations have been made to the Parks and Recreation Department for special events and programs totaling \$218.00.

MOTION: to recognize donations made to the Parks and Recreation Department for special events and programs totaling \$218.00 and to approve Budget Adjustment No. 11-80.

Budget Adjustment – Parks and Recreation

In an effort to support quality events delivered by the Parks and Recreation Department, the Beautification Commission designates money in their annual budget to support a portion of these program expenses. For FY11, the commission budgeted up to \$1,200.00 to provide two live reindeer at the Holiday Tree Lighting event. Staff is requesting these funds to be transferred into the special events account line to cover the cost of the event.

MOTION: To approve Budget Adjustment No. 11-81.

Subdivision Development Contract 479, Resubdivision of Lot 2 of Germantown Business Park - MOVED FROM REG AGENDA

The original contract was approved by the Board on August 4, 2006, but has lapsed because it was never signed by the developer. The primary owner, Baptist Memorial Health Services, Inc., desires smaller lots to accommodate the needs of potential buyers.

MOTION: To approve the renewal of Subdivision Development Contract No. 479 – Resubdivision of Lot 2 of Germantown Business Park.

ADD-ON

Competitive Sealed Proposal Authorization – Payroll Services

The current payroll technician is retiring after 30 years with the City. The payroll technician is responsible for the processing of the City's payroll for all employees including verification of time records and entering the payroll data into our computer systems, direct deposit and printing the actual payroll checks.

In the spirit of managed competition, the administration is recommending that the City seek competitive sealed proposals to determine if this work can be accomplished as efficiently but at a reduced cost,

through an outside service. Simultaneously, we will begin the recruitment process to fill this position with a full-time employee if contracting these services is not satisfactory to the City.

MOTION: To authorize the use of the competitive sealed proposal process to procure payroll services for the City.

Motion by Mr. Drinnon, seconded by Mr. Palazzolo, to accept the consent agenda as read.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

ADJOURNMENT

There being no further business to be brought before the Board, the regular meeting was adjourned.

Sharon Goldsworthy, Mayor

Dotty Johnson, City Clerk/Recorder