

BOARD OF MAYOR AND ALDERMEN

August 27, 2007

A regular meeting of the Board of Mayor and Aldermen was held on August 27, 2007 at 7:00 p.m. in the Council Chamber of the Municipal Center.

Mayor Sharon Goldsworthy was present and presiding.

The following Aldermen were present: John Drinnon, Carole Hinely, Mike Palazzolo and Frank Uhlhorn. Alderman Chism was absent. Staff present: Patrick Lawton, Tom Cates, Andy Pouncey, Pam Beasley, Jerry Cook, Captain Frank Hester, Pat McConnell, Bo Mills, Chief Dennis Wolf, Butch Eder, Michael Sadler, Michael Stoll, Ralph Gabb, Melody Pittman, Lisa Piefer, Derek Chaput, Natalie Ruffin and Dotty Johnson.

Invocation

Father Kirk from Church of the Holy Spirit gave the invocation.

Pledge of Allegiance

Frank Uhlhorn led the Pledge of Allegiance.

Approval of Minutes

There were no corrections or additions to the minutes.

Motion by Mr. Drinnon, seconded by Ms. Hinely, to approve the minutes of the Executive Session and Regular Meeting held August 13, 2007 as amended.

ROLL CALL: Drinnon – yes, Hinely – yes, Palazzolo-yes, Uhlhorn-yes. Motion approved.

Citizens to be Heard

Mr. Richard White of 7647 Akerswood came forward to ask the Board to look into the problem of feral cats and Animal Control not being able to capture these cats when they come into a citizen's yard. These cats carry all types of diseases and after several phone calls he found the Animal Protection Agency would take care of the feral cats.

He was also concerned as to who he could call if a deer was in his yard or a rabid animal. When he called Animal Control they could not tell him whom he should call to get any definitive information.

Mr. White had received a letter from Bo Mills stating they could not pick up feral cats. The City Attorney had told them not to because of practical liabilities.

He did not understand why, if Collierville and other municipalities would pick up feral cats and deer why our city would not. He stated that when he called Collierville they said, "they were there to help serve their citizens." He felt the Germantown Animal Control Center was only to pick up dogs and he could not get any help or information from them.

City Beautification Business Award

Holland Studio of Photography, located at 7632 Poplar Pike received the August Beautification Business Award. Ms. Trudy Simpson from the Beautification Commission presented the award to the owners Mr. and Mrs. Jay Shappley and son Taylor.

Mr. Shappley stated they had been in Germantown a little over a year and it had been a joy working with everyone involved, the people on the Planning Commission and the Board of Mayor and Aldermen. He thanked the Commission and the Board for the honor.

Resolution 07R13 – Employee Recognition

Patrick Lawton stated this resolution recognizes some of the City employees who had demonstrated the core values of the City organization. These employees had shown the S.P.I.R.I.T. of Germantown by **Striving** for service excellence, **Producing** A+ results, taking the **Initiative**, are **Responsible**, **Innovative** and practice **Teamwork**.

These individuals exceeded citizen expectations, took initiative and were proactive in doing their jobs by taking responsibility for doing what needed to be done. They worked as a team to complete the task.

Mr. Lawton presented Bo Mill who in turn presented some of his employees to be recognized. Bo introduced Asst. Director of Public Services Bruce Tillman who had been with the City for about 33 years, Asst. Director of Utilities Jimmy Johnson who had been with the City for 35 years, and Water Plant Technician Greg Jones who had been with the City about 15 years. Those not present because they were either sleeping because they were to be at work during the night were Chief Water Plant Operator Mike O’Neill, Water Plant Operator Louis Sutton, Water Plant Operator Michael Ringwald, and Water Plant Technician Malvin Coley.

Captain Frank Hester introduced the officers that serve on the 2:00 to 10:00 shift, Lt. Mike Gray, Officer Martin, Officer Dean, and Officer Dowd. Those officers who could not be present to be recognized were Capt. Lee Covey, Lt. Bill Stemmler, Officer Davis Herndon, Officer Gary Langford, and Officer Kyle Sathongnoth.

Motion by Mr. Uhlhorn, seconded by Mr. Drinnon, to recognize the efforts of a few of our City of Germantown employees who went above and beyond in adjusting to situations often times beyond their control.

ROLL CALL: Drinnon – yes, Hinely – yes, Palazzolo-yes, Uhlhorn-yes. Motion approved.

Alderman Uhlhorn stated he felt the employee recognition was a great thing and he would like to see more of it to show everyone what a great job they are doing and this is why we can all sleep at night knowing the City is well taken care of.

Mr. Lawton stated the City was filled with great employees who always seem to go beyond what is expected and he was very proud of all the employees.

Ordinance 2007-14 – Amendment to Chapter 2 Administration – Investments – Third and Final Reading

Michael Stoll stated that Tennessee Legislation was enacted that requires that any investment of City funds must be specifically authorized by ordinance. The new ordinance provides three primary directives: 1) that City funds will be invested to the maximum extent practicable; 2) City funds will only be invested in instruments described by the ordinance and pursuant to the Tennessee Code and 3) written policy guidelines covering investments of City funds will be adopted by the Board of Mayor and Aldermen. The City staff plans to present an investment policy for Board approval by the second meeting in September.

There had been no changes to the proposed ordinance following first or second reading.

Motion by Mr. Uhlhorn, seconded by Mr. Palazzolo, to approve Ordinance No. 2007-14 on the Third and Final Reading.

ROLL CALL: Drinnon – yes, Hinely – yes, Palazzolo-yes, Uhlhorn-yes. Motion approved.

CONSENT AGENDA

Project Development Contract No. 1162 – Germantown Station Lot 2

Lot 2 of Germantown Station was approved for two buildings on the lot. All parking and infrastructure for both buildings was constructed and installed with the development of Phase 1. At this time, the development contract is for construction of a medical office building on the Phase 2 portion of the lot (south end of lot). Phase 2 of Lot 2 will be a 10,800 square foot, two-story medical office building.

MOTION: To approve Project Development Contract number 1162 for the development of Phase 2 of Germantown Station Lot 2.

Concrete Meter Boxes

This is approximately a twelve-month purchase for inventory. Twelve vendors were contacted and four bids were received. One bid did not meet specifications. Goddard Concrete was the low bidder in the amount of \$13,390.00.

MOTION: To purchase concrete meter boxes from Goddard Concrete in the amount of \$13,390.00.

Water Meters

This is approximately a six-month purchase for inventory of assorted size water meters. Nine vendors were contacted and four bids were received.

MOTION: To purchase water meters from Consolidated Pipe & Supply in the amount of \$12,800.00 and from Badger Meter in the amount of \$6,604.75, for a total amount of \$19,404.75.

Cleaning Supplies

This is a supply of paper products and cleaning supplies to be used in City buildings and in the restrooms in City parks. Six bids were received and five bids are recommended for inventory.

MOTION: To approve the purchase of paper products and cleaning supplies from American Paper & Twine in the amount of \$12,984.54, from Top Most Chemical in the amount of \$1,823.00, Action Chemical in the amount of \$1,718.48, Central Poly in the amount of \$3,945.00 and All American Poly in the amount of \$1,976.00 for a total cost of \$22,447.02.

Ammunition

Members of the Police Department are required to qualify with their duty weapon, off duty weapon, shotgun and patrol rifles each year. This ammunition will allow each officer the opportunity to be proficient with his or her weapon. Nine vendors were contacted and five submitted bids. The low bid was Gulf States Distributors for \$32,932.50.

MOTION: To purchase ammunition for qualifications, duty ammunition and training for the Police Department.

Background checks, identification and training for Coaches and Volunteers

The Parks & Recreation Department is an agency member of the National Recreation and Parks Association (NRPA) and the Tennessee Recreation and Parks Association (TRPA). NRPA has developed the *Operation TLC2-Making Communities Safe* program to comply with their national volunteer management recommendations and both organizations have identified this particular program as meeting all national requirements – a program that includes a comprehensive scope of services: qualification through background checks, identification, and education/training.

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MOTION: To approve the purchase of *Operation TLC2 Making Communities Safe* program in the amount of \$995.00, as well as authorize the Mayor to enter into a contract agreement with Southeastern Security Consultants, Inc. to provide volunteer background checks, ID badges and volunteer training for all coaches and volunteers working with youth in an amount not to exceed \$12,000.00.

Motion by Mr. Palazzolo, seconded by Ms. Hinely, to accept the consent agenda as presented.

ROLL CALL: Drinnon – yes, Hinely – yes, Palazzolo-yes, Uhlhorn-yes. Motion approved.

Mayor Goldsworthy introduced the new City Engineer, Tim Gwaltney and welcomed him aboard.

Alderman Palazzolo stated in view of Mr. White, a citizen who came before the Board, he that City staff look into the problem of feral cats and respond.

ADJOURNMENT

There being no further business to be brought before the Board, the meeting was adjourned at 7: 35 p.m.

Sharon Goldsworthy, Mayor

Dotty Johnson, City Clerk/Recorder