

**BOARD OF MAYOR AND ALDERMEN**  
**EXECUTIVE SESSION**  
**February 12, 2007**

An executive session of the Board of Mayor and Aldermen was held on February 12, 2007, at 6:42 p.m. in the Administrative Conference Room of the Municipal Center.

Mayor Sharon Goldsworthy was present and presiding.

The following Aldermen were present: Ernest Chism, John Drinnon, Carole Hinely, Mike Palazzolo and Frank Uhlhorn. Staff present: Patrick Lawton, Andy Pouncey, George Brogdon, Kristen Geiger, Tom Cates, Pam Beasley, Jerry Cook, John Dluhos, Captain Frank Hester, Pat McConnell, Bo Mills, Chief Dennis Wolf, Michael Saddler, Butch Eder, Josh Whitehead, Michael Stoll, Stacey Ewell, Tracy Smitherman, Randy Lawson, Glen Campbell and Melody Pittman.

**Approval of Minutes**

There were no corrections to the minutes.

**BEER BOARD**

**Request for Temporary Beer Permit for Germantown Festival Association**

Mayor Goldsworthy stated this was an annual request.

**BOARD OF MAYOR AND ALDERMEN**

**PUBLIC HEARING – Ordinance 2007-1 – Amendment to Purchasing Ordinance – Third and Final Reading**

There had been no changes in this ordinance since the first reading.

**Resolution - Purchasing Procedures**

Mayor Goldsworthy stated this item was purchasing guidelines indicating what would be required in terms of bidding and signoff, etc.

In response to a question from Alderman Palazzolo, Mr. Lawton stated the City Administrator would present to the Board of Mayor and Aldermen on a quarterly basis the number and type of purchases made by the City under \$10,000. Alderman Palazzolo asked for the report to have a minimum of \$2,500.

The Board unanimously agreed.

**Ordinance 2007-4 – Amendment to the Germantown Sign Ordinance – Addition of Medical Office Signs to Section 14-34 - First Reading/Set Public Hearing Date**

Jerry Cook stated the essence of this item was to establish a location of where the medical office facilities are, to have a consistent look to the sign identification and also the street numbering system in the medical community. The DRC had recommended approval.

**Ordinance 2007-5 – Amendment to the Germantown Sign Ordinance – Modification of Permanent Project Sign Provisions in Section 14-34 – First Reading/Set Public Hearing Date**

This ordinance deals with shopping centers to allow tenant identification on the project sign. The DRC had recommended approval.

### **C.O. Franklin Park Improvements**

Pam Beasley gave a brief description of what had taken place in this park. The improvements had begun about three years ago. After going to the Board for recommendations as to what work to prioritize for this year and going to the Germantown Charity Horse Show for their suggestions, it was decided to defer the paving of the parking lot adjacent to the arena until the next phase of improvements.

Phase I will consist of expansion and renovation of the north parking lot, and on-site drainage improvements, that include new curbs and gutters in the rear of the stables preventing runoff from the stable area flowing onto adjacent properties on Stout Road. In addition, off-site drainage improvements will be made to address flooding concerns from storm water runoff from the park between two homes adjacent to the main arena on Moore Road.

Butch Eder stated the cost of the asphalt was more than had been anticipated. There were two estimates that were within .40 per ton of each other. Money was taken from the Moore Road Neighborhood Planning Initiative (NPI) to make up the difference. This drainage improvement would have been done anyway with the Moore Road improvements.

In response to a question from Alderman Uhlhorn, Butch Eder stated this was drainage that comes off near the main arena and goes between two houses on Moore Road. The City has a drainage easement through there and from time to time, when we get a large amount of rain, it floods the two houses back yards.

Alderman Chism asked if the CIP could not be put back on the wall in order to see what projects are to be worked on each year.

Mr. Lawton stated Mr. Eder prepares a weekly report on the projects and he would make this report a part of the Administrative Memo that goes to the Board each week.

Alderman Palazzolo stated the City had quite an investment this year on C.O. Franklin Park, the Library area and the Horse Show that was much needed and hopefully much appreciated.

Mr. Lawton stated the Pickering Center was making progress and was on schedule and should make it by the 26<sup>th</sup> if there is no real bad weather.

### **Asphalt Pavement Rejuvenation Program**

Bo Mills stated this was an annual contract.

### **Sewer Agreement**

Mr. Lawton stated this was a successful review of information that Memphis is to provide every two years based on their expenditures related to their sewer project, we recalculate the percentage that we paid Memphis to treat the volume metric, per thousand gallons of sewage.

The Board unanimously agreed to put the last three agenda items on the consent agenda.

### **CONSENT AGENDA**

#### **Professional Services Agreement – Johnson Bailey Henderson McNeel (JBHM) – Architectural Services**

#### **Mobile Data Terminals – Fire and Police**

#### **Alternative Power Switches for Sewer Lift Stations**

#### **Line Stripper**

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**Vibratory Tamper**

**Hydraulic Power Buggy**

**Mail Sorter Maintenance Agreement**

**Appointment to Education Commission – Jennifer Cummins**

**Recognition of Donation to Parks and Recreation – Germantown Woman’s Club**

**Renewal of Medical Stop Loss Insurance**

**Copy Machine Renewal**

**Donation to Police Department**

**Professional Services – EMS Medical Director**

Tom Cates introduced Melody Pittman, the acting director of the Library. Dr. Sue Loper the former Director of the Library was going other places and he wished her well.

Melody has a Bachelor of Arts degree from Stetson University in Sociology, a Masters in Curriculum Instruction from the University of Memphis, and a Masters in Library and Media Education from the University of Western Kentucky. She taught school for ten years in various schools. She worked for three years with Memphis and Shelby County Library as a Children’s Librarian, the Librarian at Millington High School and then came to the Germantown Library when the City took over the operation with LSSI as the Children’s Librarian and as the Assistant Librarian.

Ms. Pittman stated she appreciated the opportunity and asked for ideas from the Board.

**Adjournment**

The meeting was adjourned to the Council Chamber for the regular meeting at 7:10 p.m.