

BOARD OF MAYOR AND ALDERMEN
EXECUTIVE SESSION
October 13, 2008

An executive session of the Board of Mayor and Aldermen was held on October 13, 2008, at 6:15 p.m. in the Administrative Conference Room of the Municipal Center.

Mayor Sharon Goldsworthy was present and presiding.

The following Aldermen were present: Ernest Chism, John Drinnon, Carole Hinely, Mike Palazzolo and Frank Uhlhorn. Staff present: Patrick Lawton, George Brogdon, Andy Pouncey, Kristen Geiger, Tom Cates, Tim Gwaltney, Pat McConnell, Michael Stoll, Michael Saddler, Tim Bierdz, Ricky Robbins and Melody Pittman.

Invocation

Assistant City Administrator Kristen Geiger will give the invocation.

Pledge of Allegiance

Boy Scout Troop #368 from Farmington Presbyterian Church will begin the Pledge.

Approval of Minutes

There were no corrections or additions to the minutes.

GIS Professional Services

Patrick Lawton commented that the City had a GIS system for the past 15 or 16 years and every year the system has been updated. The system was housed in Community Development and used primarily by Public Services for locating water and sewer lines, and the mapping of the City based on the aerial photography that was done several years ago. In 2007, the GIS Analyst retired and because of the Managed Competition Program the position has been left vacant until the best application is found for GIS.

Staff is recommending to contract with Fisher and Arnold who recently updated the City's water and storm water mapping and they are currently completing the sanitary sewer system.

In response to a question from Alderman Drinnon, Mr. Lawton stated that on the off hours, staff would still be able to access information from their laptops to pinpoint where the problem might be.

A discussion followed on how the GIS was to be used, who would pay for it and where it would be housed. This is a managed competition item and it will be studied to see how it will best serve the City.

Professional Services Agreement – On-call Storm Water Services

Tim Gwaltney stated this was an agreement with Fisher and Arnold in the amount of \$16,000.00 to provide engineering and inspection services in support of the City's Storm Water Management Program. The services that are to be provided include field inspections of the outfalls, the subsequent reports and followup on the reports. These reports will be included with the annual report to TDEC to show the progress of our Storm Water Management Program.

In response to a question from Alderman Hinely regarding Lateral D, Mr. Gwaltney stated the engineering services are completed and there were some small projects planned for FY09 that are more maintenance related than a construction project.

A discussion followed on the funding and why it takes so long for government funding.

Property and Casualty Insurance Renewal

Michael Stoll stated this was an annual insurance renewal. Mr. David McDowell, who writes the insurance for TML, and Mr. Ricky Robbins, the Safety Manager for the City were present.

There are three different lines of insurance, property insurance, workers compensation coverage, and liability coverage. This year there was a property reappraisal that went from about \$174 million to \$229 million. That included all the facilities and all the furnishings, but about 45% of this was water and sewer lines. This was offset by a general decrease in the property insurance rates.

The base policy also includes \$5 million of earthquake coverage. We have increased that another \$10 million for a total of \$15 million.

In response to a question from Alderman Drinnon, Mr. McDowell stated the deductible for earthquake and other types of losses is 1% per location subject to a \$25,000.00 limit.

The workers compensation coverage applies to claims filed by employees for workplace injuries. There was a small increase. The Safety Manager, Mr. Ricky Robbins, coordinates the activities of the Central Safety Committee and the City continues to benefit from favorable (reduced) claim experiences over the past five years.

The loss experience for general liability coverage has improved over the five-year valuation period but is offset by the deterioration in claims related to auto liability and law enforcement.

Alderman Palazzolo complimented Michael Stoll and Ricky Robbins for their work and keeping the costs down.

Lobbying Services Contract

George Brogdon stated this is a contract with Farris, Bobango and Branan for lobbying services from October 1, 2008 through Sept. of 2009. This would be the third year to work with this firm. With the financial crisis the state will be looking at a lot of budget issues and we will need input. They help us on a daily basis to keep us informed.

CONSENT AGENDA

Senior Expo Booths

Employee Appreciation Dinner

Purchase – Water Meters

Window Cleaning Services

Recognition of Grant – Parks & Recreation – Germantown Civitan Club

Acceptance of Donation – Police Department – Good Samaritan Fund

Recognition of Purchase from Public Safety Education Commission

Board of Mayor and Aldermen

October 13, 2008

Page 3

Civic Support Grant – Germantown Arts Alliance

Alderman Hinely asked that this item to be pulled and put on the regular agenda so she could recuse herself.

City Beautification Grant – Riverdale Elementary

Andy Pouncey stated this was a new City grant program. The program was designed to award grants to Germantown public schools in support of their efforts to enhance their school grounds while also providing an educational opportunity for students. Riverdale Elementary has an Arboretum Project and requested \$2,450.00 of the total \$5,100.00 for the project.

Appointment to Vacancy – Germantown Youth Commission

Adjournment

The meeting adjourned to the Council Chamber for the regular meeting.