

BOARD OF MAYOR AND ALDERMEN

November 14, 2011

A regular meeting of the Board of Mayor and Aldermen was held on November 14, 2011 at 6:00 p.m. in the Council Chambers of the Municipal Center.

Mayor Sharon Goldsworthy was present and presiding.

The following Aldermen were present: Mark Billingsley, John Drinnon, Greg Marcom, Mike Palazzolo and Ernest Chism. Staff present: Patrick Lawton, Tom Cates, Andy Pouncey, Kristen Geiger, George Brogdon, Tim Gwaltney, Butch Eder, Chief Richard Hall, Chief John Selberg, Michael Stoll, Pam Beasley, Ralph Gabb, Brian Maness, Michelle McDonnell, Nikki Barton, Kevin Weaver, Tony Fisher and Dotty Johnson.

Call to Order

Mayor Goldsworthy called the meeting to order at 6:00 p.m.

Invocation

Community Services Division Director George Brogdon gave the invocation.

Pledge of Allegiance

Alderman Billingsley led the Pledge of Allegiance.

Approval of Agenda

The Mayor announced that during the Executive Session, the Board agreed to move #9 – Digital L.E.D. Gas Signs to the Consent Agenda.

Motion by Mr. Marcom, seconded by Mr. Drinnon, to approve the agenda as amended.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

Approval of Minutes

There were no corrections or additions to the minutes.

Motion by Mr. Billingsley, seconded by Mr. Drinnon, to approve the minutes of the Board of Mayor and Aldermen meeting held October 24, 2011.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

Youth Excellence Award

Mayor Goldsworthy, Alderman Chism and members from the Education Commission came forward to present the Youth Excellence Award to Ms. Wilson Helmhout. Ms. Helmhout is a senior at Hutchison School.

Recognition of Donation – Suburban Garden Club

City Administrator Patrick Lawton explained that the Board was asked to accept a donation of \$1,074.00 from the Suburban Garden Club to purchase two benches for the library gardens north of the Germantown Community Library.

Mr. Brogdon stated the Suburban Garden Club began an “Adopt a Park” project in 1990 which included the library gardens, the Germantown Community Horse Show entry landscaping at the Germantown Civic Club complex and the medians on Melanie Smith Lane.

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Ms. Susan Glassman, President of Suburban Garden Club came forward and stated how pleased the Suburban Garden Club was to partner with the City of Germantown to continue to improve the landscape for all the citizens of Germantown to enjoy.

Motion by Mr. Drinnon, seconded by Mr. Palazzolo, to accept the donation of \$1,074.00 from the Suburban Garden Club to purchase garden benches for the Germantown Community Library and to approve Budget Adjustment No. 12-34.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

Citizens to be Heard

No citizens came forward

Digital L.E.D. Gas Price Signs – MOVED TO CONSENT

CONSENT

Recognition of Donation – Public Safety Education Commission

The Public Safety Education Commission is donating \$5,000.00 to purchase CPR equipment and Safety City supplies needed throughout the remainder of the fiscal year for the Police and Fire Department community relations programs.

MOTION: To recognize a donation from the Public Safety Education Commission and Budget Adjustment No. 12-30.

Construction Engineering & Inspection (CEI) – Methodist Hospital/Germantown Road Traffic Signal

This is a contract with Kimley-Horn & Associates to provide Construction Engineering and Inspection (CEI) services related to the installation of a traffic signal at Germantown Road and Methodist Hospital Drive.

MOTION: To authorize the approval of a contract with Kimley-Horn & Associates in the amount of \$25,000.00 to provide construction Engineering and Inspection (CEI) services related to the installation of a traffic signal at Germantown Road and Methodist Hospital Drive.

During the Executive Session, Alderman Billingsley stated he would like to recuse himself from the vote on this item only.

Mayor Goldsworthy stated there would be a separate vote shown for this item and any other item an alderman would like to recuse himself from voting on the consent agenda.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–recused, Chism–yes. Motion approved.

Declaration of Surplus Property – Dogwood Park Playground Equipment

With the installation of all new playground equipment at the Dogwood Park, the City is seeking to donate the dated equipment and repurpose it at a worthy location. A local elementary school, Our Lady of Sorrows School located at 3700 Thomas Street, with a student enrollment of 108 students, has requested consideration for the equipment donation. They have a playground area that is not fenced, is open to the entire community and currently do not have play structure equipment.

Volunteers from the Knights of Columbus in Germantown and a parent group at the school have committed to moving the structures, refurbishing the equipment and repurposing the play equipment. The

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school has signed a release of liability and takes full responsibility for the installation and future use of the equipment. The benefactor has agreed to hire a certified playground safety inspector to conduct an inspection on the equipment before school or public use.

MOTION: To declare the dated playground equipment at Dogwood Park as surplus property and approve donating the equipment to Our Lady of Sorrows School located at 3700 Thomas Street in north Memphis.

Special Permit – Germantown Baptist Church – Tent Permit

Each year, during the holiday season, Germantown Baptist Church has a “Living Nativity Scene” on the church property. The church typically erects one tent to cover the portrayal and one tent to provide a heated area for the cast to dress and rest. Both tents will meet all fire department regulations for fire protection. The activity will be conducted from November 17 through December 12, 2011.

MOTION: To approve the request by Germantown Baptist Church for a special permit for two tents at Poplar Ave. and Johnson Road from November 17, 2011 through December 12, 2011, in conjunction with the “Living Nativity Scene” display.

Digital L.E.D. Gas Price Signs – Moved from Regular Agenda

Resolution No. 10R13 designated that the Mayor enter into negotiations with Schnucks Express and BP/Circle K so as to cause L.E.D. gasoline price signs, that were improperly granted permits, to be removed.

The issue of signs was resolved at Schnucks Express with the purchase of the business by Kroger who then removed their L.E.D. sign. Staff worked with BP/Circle K and their local agent and installer to remove the existing signs identified in the resolution and install new price signs.

The cost of the removal and installation of gasoline price signs at BP/Circle K store at Germantown Road and Wolf River Blvd. is \$11,038.45.

MOTION: To authorize the payment of \$7,847.06 to Circle K Stores Inc. and \$3,191.50 to Memphis Sign Erectors, a total of \$11,038.56 for removal and installation of gasoline price signs at BP/Circle K store at Germantown Rd. and Wolf River Blvd. per Resolution No. 10R13.

Motion by Mr. Drinnon, seconded by Mr. Marcom, to accept the consent agenda as read.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

Proclamation - Parks and Recreation CAPRA Accreditation

Mayor Goldsworthy read a proclamation congratulating the employees of the Parks and Recreation Department for being recognized as an accredited park and recreation agency. On November 2, 2011, the City of Germantown Parks and Recreation Department became one of 104 departments of the approximately 5,000 departments nationwide to receive national accreditation from the Commission for Accreditation of Park and Recreation Agencies (CAPRA). This national accreditation requires parks and recreation departments to respond to 144 standards that represent elements of effective and efficient park and recreation operations.

Mr. Brogdon explained in detail the requirements that the department had to attain in order to achieve accreditation. The Germantown Parks and Recreation is the only parks and recreation department in the State of Tennessee to ever be accredited. The following Parks and Recreation staff was introduced: Pam Beasley- Director, Natalie Ruffin - Recreation Supt., Nikki Barton – Administrative Secretary, Craig Melton – Rec. Specialist, Michelle McDonnell – Spec. Events/Marketing, and Kevin Weaver – Sports Coord.

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ADJOURNMENT

There being no further business to be brought before the Board, the regular meeting was adjourned.

Sharon Goldsworthy, Mayor

Dotty Johnson, City Clerk/Recorder