



# CITY OF GERMANTOWN TENNESSEE

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## **Telecommunications Commission Meeting**

Wednesday, August 10, 2011 – 6:00 pm  
Administrative Conference Room, 1930 S Germantown Road

**MEMBERS PRESENT:** Bill Brody, Ald. Ernest Chism, Rik Ditter, Tony Fischer, Ken Ketcham, Rodney McKelroy, Jack Parnell and Kurt Weil

**MEMBERS ABSENT:** Sandra Abel and Danish Siddiqui

**PRESENT STAFF LIASON:** Kristen Geiger, Finance & General Services Division Director  
Stephanie Logan, Technical Services Coordinator, F&GS

**PRESENT NON MEMBERS:** Frank Bluestein, GHS-TV Director  
Robbie Weaver, GHS-TV Co-Director  
Colin Hutsell, GHS-TV Co-Director

### **Call To Order**

Frank Bluestein introduced the GHS-TV Co-General Managers Robbie Weaver and Colin Hutsell to the commission.

Chairman Fischer called the August 10, 2011, Telecommunications Commission to order at 6:01 p.m. Kristen Geiger conducted a roll call and it was noted that a quorum had been established.

### **Approval Of Minutes**

Chairman Fischer called for the approval of the July 13, 2011 Telecommunications Commission Minutes.

### **\*\*MOTION\*\***

Bill Brody made a motion, seconded by Jack Parnell, to approve the July 13, 2011 Telecommunications Commission Minutes. The motion passed unanimously.

### **COMCAST Report**

Otha Brandon was not present at the meeting and the COMCAST report was not available.

### **GHS-TV Report**

Frank Bluestein asked for the annual \$ number from COMCAST but Chairman Fischer stated that this had not yet been made available. Frank then stated the July 2011 monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming during the month of July 2011. The total number of non-repeat local and national television shows by show title cablecast is 71. The total number of local and national television shows by number of airings per month cablecast is 224. The total number of television shows/taped reports/special projects produced locally is 8. The total number of television shows/taped reports/special projects produced locally for the 2011-2012 season is 8. The total number of programs produced for the Access Together Project for 2011-2012 seasons is 2.

### GHS-TV Report (Cont'd)

Frank Bluestein stated that a complete report will be available in September after the Foundation has met again.

No new or old issues with ATT and COMCAST also remains the same.

A discussion ensued regarding the ATT issue and whether the City had received any information from ATT, Kristen replied that there had been a meeting with ATT in June and that they had said that they would not be maintaining the cable boxes nor would they pay for the cabling.

Mr. Bluestein spoke regarding the new shows that will be coming for the new season. Donna Chandler Newman will be presenting a new show about leadership in Germantown and William Kenley, CEE of Germantown Methodist will be hosting a new medical show.

Rik Ditter suggested putting a link on the GHS-TV website to accept money for donations.

### IT Report

Stephanie Logan stated the IT report.

**Fire Station 4 Low Voltage Wiring** – Underway.

**New World Systems Release 7 Upgrade** – Installed 3 weeks ago.

**Sungard Human Resources Suite Training** – Completed.

**Sungard Land File Training** – Underway for Finance staff on the Land module.

**Electronic Notification System** – Kristen said that she had sent out the draft proposal for the ENS and that she wanted to schedule another sub-committee meeting. Kristen also stated that Lisa Piefer had come across proposal had sent out for this, and that there were aspects that the city may want to consider putting in the ENS.

**Radio System** – The monopole will be near the back of Morgan Woods Park, but another pole will be needed at Poplar Estates. Other options are being reviewed. The prime location is to be next to the new fleet Maintenance shop but resistance from residential neighbors warranted the evaluation of the other site options.

### Old Business

**Audit Report** - Ken Ketcham stated that it would another couple of months and that he and Ralph Gabb will be going back to Otha Brandon to verify the revised amounts.

Bill Brody said that he had not spoken to any of the vendors since the subcommittees had started to meet. It was deemed that there was no conflict and that he could continue if wished.

### New Business

The City is advertising for an IT Director position – members were asked if they knew of anyone suitable and if so, to direct them to the City website.

Frank Bluestein asked for an update on the COMCAST office move and also what the monetary value was. He urged the commission to push this through.

### ADJOURNMENT

#### **\*\*MOTION\*\***

Chairman Fischer called for a motion to adjourn the meeting. Jack Parnell made a motion, seconded by Kurt Weil. The motion passed unanimously.