



CITY OF GERMANTOWN TENNESSEE

1930 South Germantown Road • Germantown, Tennessee 38138-2815
Phone (901) 757-7200 Fax (901) 757-7292 www.germantown-tn.gov

Telecommunications Commission Meeting

Wednesday, May 11, 2011 – 6:00 pm
Administrative Conference Room, 1930 S Germantown Road

MEMBERS PRESENT: Sandra Abel, Bill Brody, Rik Ditter, Chairman Tony Fischer, Ken Ketcham, Rodney McKelroy, Jack Parnell, Danish Siddiqui and Kurt Weil

MEMBERS ABSENT: Ald. Ernest Chism

PRESENT STAFF LIASON: Kristen Geiger, F&GS Division Director
Stephanie Logan, Technical Services Coordinator, F&GS

PRESENT NON MEMBERS: Frank Bluestein, GHS-TV Executive Director
Taylor Williams, GHS-TV Co-Director
Matt Sloan, GHS-TV Co-Director

CALL TO ORDER

Chairman Fischer called the May 11, 2011, Telecommunications Commission to order at 6:03 p.m. Kristen Geiger conducted a roll call and it was noted that a quorum had been established.

APPROVAL OF MINUTES

Chairman Fischer called for the approval of the April 13, 2011 Telecommunications Commission Minutes with amendments.

****MOTION****

Ken Ketcham made a motion, seconded by Sandra Abel, to approve the April 13, 2011 Telecommunications Commission Minutes with amendments. The motion passed unanimously.

COMCAST REPORT

Otha Brandon was not able to attend the meeting.

GHS-TV REPORT

Frank Bluestein stated the April 2011 monthly statistics for GHS-TV: Germantown Community Television cablecast 720 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 71. The total number of local and national television shows by number of airings per month cablecast is 224. The total number of television shows/taped reports/special projects produced locally is 53. The total number of television shows/taped reports/special projects produced locally for the 2010-2011 season is 340. The total number of programs produced for the Access Together Project for 2010-2011 seasons is 105.

GHS-TV REPORT (cont'd)

Frank Bluestein stated that the account balance figures were old and the updated amounts would be included in next month's report.

There is no movement with COMCAST, with no GHS-TV shows being played. A purchase order has been issued for the video streaming service to hopefully go live in the middle of June – GHS-TV will be using a company called Discover Video.

Frank Bluestein also noted that ATT along with Ralph Gabb from the City would be joining GHS-TV for their Foundation meeting in June 2011.

GHS-TV were big winners at the National Television Student Emmy Awards with 6 first place prizes and received 16 nominations overall. Matt Sloan won 3 of the 6 awards, and was the winner of the Jim McKay Memorial Video Scholarship. He was flown to New York and received the \$10,000 award at the Sports Emmy Awards. Paul Hoover was named as one of the Academic Scholars for Theatre. Commission members congratulated Matt Sloan on his award.

******MOTION****

Bill Brody moved to draft a letter from the Commission to COMCAST to put GHS-TV on one of the stations that has been opened after analogue is freed up. Jack Parnell seconded and the motion passed unanimously.

IT REPORT

Stephanie Logan stated the May 2011 Information Technology Report.

Public Radio System Consulting Services – A work session was held with the Board to discuss recommendations to proceed with the \$2.8 million dollar upgrade. Fire Chief Wolf and Police Chief Hall presented the item. Request for Proposals will be sent to prospective bidders in conjunction with the new shop construction.

Extranet Launch – The City's extranet site was launched to all City staff. Employees were invited to "give the new employee site a test drive", but to also keep in mind that the site is a "work-in-progress". Employees were encouraged to provide suggestions for content.

Comcast Internet Service at Germantown Regional History and Genealogy Center – Comcast will be installing the necessary equipment to provide high-speed internet service to patrons at the Germantown Regional History and Genealogy Center. Construction phase of this project is expected to take approximately 30 days. Once complete installation will be scheduled. Once Comcast has completed their portion of the project Library staff will begin the internal equipment migration to the new service. This change is expected to take place when the facility is closed to the public as to minimize service interruption.

SunGard Human Resources Suite Module - Implementation and training has been scheduled for the new HR modules beginning in June. The system is expected to be fully functional by the end of first quarter of FY12.

FY12 Budget Status – The First Reading of the FY12 Budget is scheduled for May 9th. The following are major items currently included in the budget for approval:

- City-wide Document Management System
- Fire House Software Upgrade
- New World/Fire House Software Interface
- City-wide Computer Replacement Program

OLD BUSINESS

ATT - Kristen Geiger said that she had contacted Scott Crosby regarding ATT legal proceedings, and also John Farris the lobbyist regarding what options that is in the laws.

COMCAST AUDIT – Ken Ketcham stated that he had not received any additional info that been requested but that he would get with Ralph Gabb to follow up.

NEW BUSINESS

None

ADJOURNMENT

****MOTION****

Chairman Fischer called for a motion to adjourn the meeting. Sandra Abel made a motion, seconded by Jack Parnell. The motion passed unanimously.