

BOARD OF MAYOR AND ALDERMEN
June 9, 2008

A regular meeting of the Board of Mayor and Aldermen was held on June 9, 2008 at 7:00 p.m. in the Council Chamber of the Municipal Center.

Mayor Sharon Goldsworthy was present and presiding.

The following Aldermen were present: Ernest Chism, John Drinnon, Carole Hinely, Mike Palazzolo and Frank Uhlhorn. Staff present: Patrick Lawton, Andy Pouncey, George Brogdon, Kristen Geiger, Tom Cates, Pam Beasley, Jerry Cook, Chief Richard Hall, Bo Mills, Chief Dennis Wolf, Michael Stoll, Butch Eder, Ralph Gabb, Tim Gwaltney, Lisa Piefer, Melody Pittman and Dotty Johnson.

Mayor Goldsworthy announced that the Board had unanimously agreed to move the following items to the consent agenda: Court Corridor Renovation, Municipal Roof Repairs and Fire Fighter Turnout Gear. She also announced that the item Project Development Contract No. 1168 – Taco Bell had been moved to the regular agenda. The other change to the agenda was that Decorative Street Signs and Amendment to Design Contract – Germantown Athletic Club had both been deferred.

Invocation

Father Mathew Joseph from Church of the Holy Spirit gave the invocation.

Pledge of Allegiance

Alderman Uhlhorn led the Pledge.

Approval of Minutes

Approval was requested of the minutes as amended of the executive and regular session held May 12, 2008 with the amendment noted in executive session.

Motion by Ms. Hinely, seconded by Mr. Palazzolo, to approve the minutes of the Executive Session and regular Board of Mayor and Aldermen meeting held May 12, 2008 as amended.

ROLL CALL: Chism- yes, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - yes. Motion approved.

Citizens to be Heard

No citizens came forward.

PUBLIC HEARING - Ordinance 2008-4 – An Ordinance to Adopt the 2008-2009 Budget – Second Reading

Patrick Lawton gave a power point presentation on the budget. He stated the budget is fiscally balanced with revenues exceeding expenditures for fiscal year 09.

Mr. Lawton explained that the budget process begins in January after the Board of Mayor and Aldermen retreat. This gives the focus areas where the City should spend the tax dollars. Staff works very closely with the Financial Advisory Commission (FAC) and the FAC will give their recommendations regarding the adoption of the Budget. The FAC looks at the City's Enterprise Funds, the Capital Improvement Projects for the year, the General Fund Revenues, the General Fund Expenditures and they formed a Utility Fund Subcommittee to look at the water rates.

This year the City started to develop business plans for all the key business areas. The citizens of Germantown should expect the same level of financial stewardship in terms of how their tax dollars are spent; hence the development of the business plans.

PUBLIC HEARING - Ordinance 2008-4 – An Ordinance to Adopt the 2008-2009 Budget – Second Reading – (cont'd)

Mr. Lawton stated the fiscal outlook for the year includes no property tax increase for the year. Since the increase in 2004, the City began full funding for the Germantown Library. Because of the business plan approach, we have been able to hire seven additional police officers and created a new district for the City. We have also begun to fund a trust known as OPEB. He noted that public service is the business of the City, which is what we are about and where our attention should be focused.

During the retreat in January the Board felt there were six focus areas the City should focus on. Mr. Lawton described each of these areas and went into detail on each. The focus areas are:

1. Safe City
2. City Operating as a Business
3. Smart Growth Development
4. Germantown Economy
5. Neighborhoods: Preservation & Enhancement
6. Transportation and Traffic Flow

Mr. Lawton pointed out that the Budget is a policy driven document not just a series of numbers where revenues are balanced with expenditures.

The General Fund Revenues is the largest portion of the City's budget at \$38.2 million. The Enterprise Funds at \$14.8 million, the Capital Funds at \$13.6 million, and the Special Revenue Funds at \$13.3 million.

The General Fund Revenues represents the 4.4% increase over the FY08 Budget. The General Fund supports all the Parks & Recreation activities, Police and Fire services, recreational opportunities and activities, the various grants the City provides to Civic Support activities, Court, Library, Finance, Administration, General Services, and Code Enforcement. Fifty seven percent of the funds come from property tax and is followed by sales tax, and State Shared Taxes.

The General Fund Expenditures are just over \$38 million which is a 5.1% increase from FY08 Budget. The departments were given the direction to hold expenses at FY08 levels. Things such as health care and petroleum prices were not under our control. The PAC also identified a 4% merit increase. Most of the General Fund Expenditures go to public safety to support the 86 sworn police officers and the 66 fire fighters and the equipment that is a priority.

Mr. Lawton stated that Germantown was the only city in the State of Tennessee with a Triple A Bond Rating from both Standard and Poor's and Moody's.

The Fund Balance, which is the money the City holds back for designated areas. Some of the dollars are then transferred into capital improvement projects. The City tries to keep the Fund Balance at 40% of the expenditures. This is also an area the rating agencies look at. The Fund Balance insures there are dollars available to meet our financial obligations on an ongoing basis.

The Special Revenue Funds are revenues and expenses associated with related activities and programs such as the Pickering Center, Automated Enforcement, Recreation Programs, Drug Fund, and State Street Aid.

The Enterprise Funds are funds used in governmental accounting where there is a specific charge or fee for that service such as the Utility Fund, Sanitation Fund and the Germantown Athletic Club Fund. The fees collected are for that service.

PUBLIC HEARING - Ordinance 2008-4 – An Ordinance to Adopt the 2008-2009 Budget – Second Reading – (cont'd)

The Sanitation Fund is supported by the utility fees. This is the third year of the contract with All Star and Michael's Tree and Loader Service for the refuse and yard debris. In order for the City to make sure there is sufficient revenue in this fund to pay the contractor, it is recommended the fee that was set two years ago of \$24.15, be increased through the remaining three years to \$24.90 which will be a .75 increase in the sanitation fee for family and a .80 increase for multi-family.

Regarding the Germantown Athletic Club, the largest fees associated with the Athletic Club are memberships. The staff and the Advisory Commission have taken tremendous steps to turn the Athletic Club around. There will be some recommendations coming forward as well as enhancements to the building itself. An adjustment to the membership fee will be presented to the Board in the Fall of 2008.

The Utility Fund has revenues of \$7.2 million. These revenues support water distribution and treatment facilities and the capital costs associated with the debt of all the infrastructure of the water system. A portion of the revenues also go for the sewer treatment, we maintain the pipes in the ground but we pay a fee to the City of Memphis for the treatment of the sewage. We have an Evergreen Contract with Memphis that will be in place for the protection of the Germantown residents. Because of the financial stewardship of the Financial Advisory Commission, Chairman Julius Moody put together a subcommittee to look at the rate structure that was put in place in 2005. The subcommittee decided that something could be done different with the rates and based upon the analysis by the subcommittee Administration is recommending the proposed rate be decrease 10 cents per thousand gallons of water use above 5,000 gallons.

City staff does a capital plan for the current year and then a 5-year projection to identify the key capital projects that must be addressed during the 5-year planning period. The 5-year Capital Improvements Plan (CIP) is approved by resolution. The total CIP for FY09 is \$13.5 million. The General Fund will furnish \$10.6 million or 78%, the Utility Fund will furnish \$2.7 million or 20% and the Contingency Fund will furnish \$200,000

Mr. Lawton recognized the work staff had done in preparation of the budget. The budget team effort was led by Kristen Geiger assisted by Ralph Gabb the Finance Director and Michael Stoll. It also takes the other men and women who run the departments to look at the Board's focus areas and turn those into a reality.

Mayor Goldsworthy asked Julius Moody to come forward with the recommendation of the Financial Advisory Commission. He stated the FAC was comprised of 20 citizens that represent a solid but diverse group with significant bond experience in finance. The FAC continues to take great pride in the City's financial stability, ratings, improvements, prudence and vision.

The FAC voted unanimously to approve the Proposed Budget for FY09 as a whole as being prudent and sound with respect to the anticipated expenditures and revenues presented to the commission and found it to be prepared with the spirit of the five-year plan and objective of maintaining a constant tax rate.

Mr. Moody stated that while the Germantown Athletic Club clearly still presented some financial challenges, the FAC was comfortable with the direction with which it was progressing and felt the Board of Mayor and Aldermen was addressing the turn around with focus and the proper due diligence.

The Utility Subcommittee came back with a recommendation to lower the rates collected on Water Sewer due to the increase in the balance of the fund. This decrease offsets the decrease implemented three years

PUBLIC HEARING - Ordinance 2008-4 – An Ordinance to Adopt the 2008-2009 Budget – Second Reading – (cont'd)

ago and reflects the entire FAC's recommendation to continue to look at this fund due to the ever changing weather patterns and obvious implications that drought places on our infrastructure.

Mr. Moody thanked Alderman Palazzolo for permitting the FAC to operate in a very open and frank manner. He also stated the FAC's confidence in the full staff with whom they dealt.

Mayor Goldsworthy thanked the FAC and Julius Moody on behalf of the Board for the manner in which they unselfishly gave of themselves, expertise, and experience in financial matters to bring forward the recommendation.

Mayor Goldsworthy opened the public hearing on the Budget Ordinance.

Mayor Goldsworthy announced that during the Executive Session the Board indicated intent that all the community support organizations will receive funding at the same level that occurred during FY08 which will require an amendment to the Budget as it stands. It will be to amend the allocation for GHS Community Television from \$200,000 to \$220,000,

Ms. Sandra Abel of 7984 Neshoba was concerned with regard to the funding for the fine arts programs in Germantown.

Mr. Dave Klevan of 2965 Poplar Grove Lane, representing the Germantown Chamber of Commerce, stated he felt the budget looked great. He explained what the Chamber does, where they get their money, and how the Chamber helps and promotes the City.

Ms. Pat Scroggs of 2521 Broad Leaf Cove, representing the Germantown Chamber, thanked the Board for their dedication and vision. She stated that what the Chamber did for the City exceeded the \$15,000.00 grant the City gives to the Chamber. She explained some of the things the Chamber does for the City to advance the general welfare and prosperity of Germantown.

Mr. George Walters of 1922 Grovecrest Road, as Chairman of the Germantown Television Foundation he thanked the Board for the City's support to GHS-TV. He stated his concern for the future because of the costs of technical equipment being so very expensive.

Ms. Donna Chandler Newman of 3227 Duke Circle, spoke on behalf of the Telecommunication Commission. The Commission fully supported the allocation of the budget dollars for the education and arts organizations. The Commission urged the Board to continue the full financial support in the years to come. She stated the Commission had been charged with advising the City on long-range planning and technology including the network infrastructure and the website. They were concerned to learn from the newspaper that the City's budget contained \$140,000 for upgrading the network infrastructure and \$85,000 for website revamping. They had asked about the projects and the source of the estimates but had not received a response.

Ms. Vanessa Keith of 8579 Braer Berry Cove in Cordova stated she was a 1989 graduate of GHSTV Germantown High School Fine Arts Department and asked for continued support of the City.

Mr. Frank Bluestein of 2147 Sonning Drive thanked the Board for the full funding for the next year. He appreciated the public/private partnership between the City and the studio and the support

PUBLIC HEARING - Ordinance 2008-4 – An Ordinance to Adopt the 2008-2009 Budget – Second Reading – (cont'd)

Having no other citizen come forward, the public hearing was concluded.

Alderman Uhlhorn addressed the citizens that had concerns regarding civic support and thanked them for the input. He stated it was never a popular decision to cut or consider cutting something from the budget but he hoped they would appreciate the fact that the Board does watch the dollars and were concerned about the taxpayer's money. He stated that the Board wanted the input of the organizations that received the grants and had invited those organizations to a work session with the Board.

Motion by Mr. Palazzolo, seconded by Mr. Drinnon, to approve on second reading Ordinance No. 2008-4 establishing the FY09 Proposed Budget.

Motion by Mr. Palazzolo, seconded by Mr. Drinnon, to amend the motion to acknowledge funding for GHS-TV by adding \$20,000.00 to the \$200,000.00.

Vote on amendment:

ROLL CALL: Chism- yes, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - yes. Amendment approved.

Vote on original motion:

ROLL CALL: Chism- yes, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - yes. Motion approved.

PUBLIC HEARING - Ordinance 2008-5 – Real and Personalty Property Taxes – Second Reading

Kristen Geiger stated the Board was asked to adopt on second reading the Real and Personalty Property Tax rate for the FY09 Budget. The City's certified tax rate of \$1.54 per \$100.00 assessed value remains unchanged from the current year and FY09 represents the sixth year since the property tax increased in 2003. This tax revenue will generate approximately \$21.4 million when combined with TVA and MLG&W pilot, it totals 57% of the General Fund Revenues for FY09.

Mayor Goldsworthy opened the public hearing.

Ms. Dot Stagich of 8670 Shadowbrook Cove was interested that even though we were able to sustain the tax rate through another year but the expense rate was going up 5%. she saw a gap that she guessed would be covered by the Contingency Fund. She questioned whether this might have been the year to consider a slight increase in the tax rate to take care of the expenditure increases in fuel and health care. She felt it was a dangerous trend not to address things when they happen rather than wait until the problem is even larger.

Having no one else come forward the public hearing was closed.

Motion by Mr. Drinnon, seconded by Mr. Uhlhorn, to approve Ordinance 2008-5 on second reading.

ROLL CALL: Chism- yes, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - yes. Motion approved.

Mr. Lawton stated that the City does a five-year financial plan and looking ahead at anticipated problems or issues, the City had seen this issue come forward for about three years and have tried to budget the tax dollars accordingly.

PUBLIC HEARING - Ordinance 2008-6 – An Ordinance for Year-End Budget Adjustments – Second Reading

Ms. Geiger stated at the yearend a number of budget adjustments are required to avoid budget and fund overruns in the various funds. These adjustments realign operating expense/expenditures accounts with actual activity.

Mayor Goldsworthy opened the public hearing. Having no one come forward, the public hearing was closed.

Motion by Mr. Palazzolo, seconded by Ms. Hinely, to approve Ordinance 2008-6 on second reading.

ROLL CALL: Chism- yes, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - yes. Motion approved.

Mayor Goldsworthy thanked the entire staff for all the many roles in assembling the financial plan for the coming year.

Alderman Palazzolo stated as Alderman liaison to the FAC he wanted to thank the citizens who worked on the Commission in the Budget process.

Resolution – 08R06 – Adoption of Park Master Plan

Josh Whitehead stated the proposed resolution would adopt the Park Master Plan as the official land use planning document for the nearly 100-acre area that encompasses the Germantown Civic Club Complex, which includes C.O. Franklin park, Germantown Charity Horse Show, Germantown Festival Grounds, Pickering Center, Regional History and Genealogy Center and Morgan Wood; Oaklawn Garden; Cloyes park; Ocean View Farms; Germantown Soccerplex; Red Devils Field and Fire Station No. 1, as well as surrounding educational facilities in the vicinity including Union University, Germantown High, Germantown Middle and Germantown Elementary (to be collectively known as Central Park).

Alderman Chism left the podium.

The Park Master Plan is largely conceptual, primarily recommending land uses for individual parcels of the park. Some specific recommendations were included such as improving the circulation throughout the park and recommending additional uses for Oaklawn Garden, Cloyes Park and Ocean View Farm. The Master Plan recommends Central Park including the Germantown Civic Club Complex remain as a passive park.

Alderman Palazzolo asked if the area of Morgan Woods that the amphitheatre area had been identified was an area that could be identified as a partnership with the Shakespearian group in the future.

Alderman Uhlhorn congratulated staff for putting together the master plan in-house and saving the City a tremendous amount of money.

Alderman Drinnon stated it was his understanding that any use of area would first go through the Parks & Recreation Commission for their evaluation and approval.

Motion by Ms. Hinely, seconded by Mr. Palazzolo, to approve Resolution 08R06, adopting the Park Master Plan.

ROLL CALL: Chism- absent, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - yes. Motion approved.

Alderman Chasm returned to the podium.

Design Supplement for Mimosa Garden Neighborhood Drainage Improvements

Tim Gwaltney explained that this was a design supplement in the amount of \$54,100.00 to the existing design contract with Buchart-Horn, a local consulting firm. The design of the Mimosa Gardens Drainage Improvements project was recommended in 2002. The plans were submitted to the City for review in April 2003. The project was placed on hold while the detention facility on Wildwood Farms was pursued by the City. Wildwood Farms owners are opposing the detention facility, therefore the City has decided to move forward with the Mimosa Gardens Drainage Improvements prior to pursuing the detention facility construction.

Due to staff turnover in the engineering department, this project has laid dormant since August of 2005. During that time, storm water regulations as well as current staff comments have necessitated the need for a supplement to the current design contract. This proposal will complete the construction drawings and take the project up to the bidding phase.

Motion by Mr. Palazzolo, seconded by Mr. Uhlhorn, to approve the Professional Services Supplemental Agreement between the City and Buchart-Horn, Inc. in the amount of \$54,100.00.

ROLL CALL: Chism- yes, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - yes. Motion approved.

Oak Manor Sewer Extension

Bo Mills stated this was the request to enter into a contract with Encor for the installation of a sanitary sewer main extension on Oak Manor Cove. In November of 2006 this project was rejected by the Board because the bids received exceeded the budget estimate. The project was resubmitted and the bids came in within the guidelines. The contract will allow for removal of an existing sewer lift station on Oak Manor, thus converting to a gravity flow system by connecting 453 linear feet of 8” sanitary sewer pipe into a newly constructed sewer main in the Forestbrook Development southeast of Oak Manor Cove off Forest Hill-Irene Road.

Motion by Ms. Hinely, seconded by Mr. Drinnon, to contract with Encor, LLC for the installation of a sanitary sewer main extension on Oak Manor Cove, in the amount of \$146,090.00.

ROLL CALL: Chism- yes, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - yes. Motion approved.

Court Corridor Renovation – Moved to Consent Agenda

Decorative Street Signs - DEFERRED

Municipal Roof Repairs – Moved to Consent Agenda

Municipal Exterior Lighting Upgrade

Ms. Geiger stated this item was for the new outdoor lighting. As part of the FY08 CIP Budget, funding was approved to proceed with upgrading exterior lighting for the complex. These areas include parking spaces around the Municipal Center, Community Development, and Central Fire Station Number 3. The lights are energy efficient and photo cell controlled.

Municipal Exterior Lighting Upgrade – (cont'd)

In response to a question from Alderman Chism regarding why we would spend this money to replace the lights at this particular time. Ms. Geiger stated the Board had requested a master plan that was done two years ago for the Municipal park area. Presently there is inadequate lighting as well as non energy efficient lighting, for safety and security reasons for maintaining assets and also to maintain the facilities and the safety of visitors, and employees. She stated the equipment itself costs close to \$192,000 and the lights could be moved if at such time in the future other issues develop. The lighting corresponds with the exact lighting that is used in park master plans around the City.

Motion by Mr. Drinnon, seconded by Ms. Hinely, to approve the authorization to contract with Industrial Consultants Inc. to purchase and install new outdoor lighting as per plans and specifications in the amount of \$317,893.00 and approve Budget Adjustment No. 08-170.

ROLL CALL: Chism- no, Drinnon - yes, Hinely - yes, Palazzolo – no, Uhlhorn - yes. Motion approved.

Fire Fighter Turnout Gear – Moved to Consent Agenda

Write-off of Uncollectible Accounts

Ralph Gabb stated that Policy Letter No. 13 defines write-offs as the deletion from financial records of the City of amounts receivable due to their uncollectability. The Policy Letter requires that a recommendation for write-off of uncollectible accounts be presented to the Board.

Motion by Mr. Palazzolo, seconded by Mr. Uhlhorn, to request approval of the Board of Mayor and Aldermen to write-off uncollectible accounts totaling \$107,628.52.

ROLL CALL: Chism- yes, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - yes. Motion approved.

Project Development Contract No. 1168 – Taco Bell – Moved to Regular Agenda

Alderman Uhlhorn recused himself and left the podium.

Mr. Whitehead stated this was a standard development contract. This property is part of the former Wal-Mart site. The Planning Commission granted Final Site Plan approval to Taco Bell on April 1, 2008. The Design Review Commission granted Final Site Plan approval on April 22, 2008. The applicant proposes to construct a 2,755 square foot restaurant and 37 parking spaces for Taco Bell.

Motion by Ms. Hinely, seconded by Mr. Drinnon, to approve Project Development Contract No. 1168 for Taco Bell.

ROLL CALL: Chism- yes, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - recused. Motion approved.

Alderman Uhlhorn returned to the podium.

CONSENT AGENDA

Project Development Contract No. 1136 – Lakepoint Plaza

Lot 1 of the Lakepoint Plaza Subdivision is located on the north side of Wolf River Boulevard and east of Germantown Road. Lot 1 is to be developed as a 2-story office building with the proposed building totaling 48,000 square feet.

MOTION: To approve Project Development Contract number 1136 for the development of Lot 1 of the Lakepoint Plaza Subdivision.

Project Development Contract No. 1168 – Taco Bell – Moved to Regular Agenda

Audit RFP

The City received an RFP from four accounting firms. After interviews with each of the firms and considering their credentials and qualifications, finance staff suggests a one year contract and two additional years with Watkins Uiberall at a cost of \$55,500, \$58,000 and \$60,500 respectively.

MOTION: The purpose of this agenda item is to request approval of the Board of Mayor and Aldermen to contract with Watkins Uiberall, PLLC accounting firm for the June 30, 2008 and two additional years. The cost of the audit will be \$55,5000, \$58,000, and \$60,500 respectively.

Purchase – Concrete Treated Base

Concrete treated base mix (CTB), is used for street, drainage and utility maintenance repairs. This amount represents an annual purchase, to be picked up at the production plant by City crews as needed.

MOTION: To authorize the purchase of 2,000 tons of concrete treated base mix each from Standard Construction Co., Inc. and Metro Materials, Inc. in the amount of \$91,380.00.

Automatic Security Gate

This gate will provide entry access into the Public Services Complex using a proximity card reader similar to the City building access entry system. This measure will improve the security access into the City facilities and provide additional protection for the equipment and assets stored within the compound.

MOTION: To contract with Memphis Fence Company, Inc., for the purchase and installation of an automatic security gate at the Public Services Complex, in the amount of \$24,396.00.

Amendment to design contract – Germantown Athletic Club - DEFERRED

Appointment to Germantown Centre Advisory Commission

With the resignation of Elizabeth Wilkes there is now a vacancy on the Germantown Centre Advisory Commission and Mr. Clinton Hardin has expressed a desire to serve on the commission.

MOTION: To approve the appointment of Mr. Clinton Hardin to serve on the 2008 Germantown Centre Advisory Commission until December 31, 2008.

Disposal of City Property

This item is for approval to dispose of and donate five benches and one picnic table to Synergy, a substance abuse recovery center. These benches and table were inherited by the Parks Department when the library was purchased.

MOTION: This item is for approval to dispose of and donate five benches and one picnic table to Synergy, a substance abuse recovery center. These benches and table were inherited by the Parks Department when the library was purchased.

T-1 Line Upgrade

Based on the increase in staff, e-mail traffic and internet based software programs currently in use and scheduled for implementation this fiscal year, an upgrade to the City's T1 is necessary. The requested upgrade will assist City staff in everything from processing new citizen water/sewer account requests or

commercial and residential development projects to City infrastructure refurbishment and maintenance projects. This is a 5-year contract with the annual amount not to exceed \$14,604.00.

MOTION: To request authorization to enter into a 5-year contract to upgrade the existing T1 line with the City's existing vendor, Cavalier Business Communications. The annual amount is not to exceed \$14,604.00.

Front Counter Glass Installation

Security improvements began several years ago and continue to be a priority for the City. Securing areas that handle cash is of utmost priority. In order to maintain a secure area for employees at the front counter and allow for effective and efficient customer service, staff has recommended that bullet resistant glass be installed around the front customer service counter in Municipal Center. Four bids were received.

MOTION: To approve the authorization to contract with Lincoln Glass Co. in the amount of \$12,347.00 to provide a turnkey installation of bullet resistant glass on the front counter as per specifications.

Germantown Fire Department – Acceptance of Grant from Sam's Club Foundation

Sam's Club Foundation has several community support programs. One of these programs is the Safe Neighborhood Heroes program for the support of local police, fire, rescue and EMS organizations. The Fire Department will use the grant for the Learning About Fire Safety (LAFS) fire safety education program.

MOTION: To accept a grant for \$500.00 from the Sam's Club Foundation to be used for the LAFS fire safety education program and approve Budget Adjustment 08-168.

Recognition of Donation – Germantown Public Library

Individuals and organizations donated cash funds for the period of 4/08/08 through 4/16/08 for a total of \$485.00. Germantown Arts Alliance \$250, Germantown Performing Arts Guild \$100, Greg & Darci Caesar \$25, and International Paper \$110.

MOTION: To recognize the donations made to the Germantown Community Library totaling \$485.00, and to approve Budget Adjustment No. 08-174.

Appointment to Senior Citizen Advisory Commission

There was a vacancy on the Senior Citizen Advisory Commission and Ms. Helen Dickson expressed a desire to serve on the Commission

MOTION: To approve the appointment of Ms. Helen Z. Dickson to serve on the Senior Citizen Advisory Commission until December 31, 2008.

Appointment to Historic Commission

Ms. Barbara Schneider has applied to fill a vacancy on the Historic Commission.

MOTION: To approve the appointment of Ms. Barbara Schneider to serve on the 2008 Historic Commission until December 31, 2008.

Court Corridor Renovation – Moved to Consent Agenda

This revised project consists of the renovation of the Court Corridor including the removal of the trees and grates on "People Street", installation of new pedestrian grates and a new controlled access door into the Administration Offices to improve security. Five contractors submitted bids with Descon, Inc. submitting the low bid.

MOTION: To authorize the Mayor to enter into a contract with Descon, Inc. for the construction of improvements to the Municipal Building's Court Corridor in the amount of \$47,340.00.

Municipal Roof Repairs – Moved to Consent Agenda

The existing copper roofing was reworked and modified during the early 1990's by Quality Roofing. Due to the cost of replacement copper and soldering, staff is recommending to replace the copper with dark bronze metal. The areas that will receive new roofing are not visible from the street. The contractor will pay to the City of Germantown market value for copper materials that are being removed and discarded from the project.

MOTION: To approve the authorization to contract with B Four Ply Roofing Contractors in the amount of \$45,853.00 for the purpose of removal of old copper roofing over People Street stairs, and Court Clerk area and install new roofing system as per specifications.

Fire Fighter Turnout Gear – Moved to Consent Agenda

This is the Fire Department's annual purchase of replacement turnout gear. The new gear will be issued to full-time and reserve fire fighters. Nine vendors were contacted, one bid was received.

MOTION: To purchase Fire Fighter Turnout Gear from NAFECO in the amount of \$16,386.00.

ROLL CALL: Chism- yes, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - yes. Motion approved.

Motion by Mr. Drinnon, seconded by Ms. Hinely, to accept the Consent Agenda as presented.

ROLL CALL: Chism- yes, Drinnon - yes, Hinely - yes, Palazzolo – yes, Uhlhorn - yes. Motion approved.

Alderman Hinely thanked and congratulated the Public Safety Education Commission that is chaired by Lillie Kay Mitchell for an outstanding Safety City that was last week from 9:00 a.m. to 11:30 a.m. for 128 five and six year olds. The program was outstanding.

Alderman Chism stated that Ms. Newman had to leave but she had asked about some equipment that was to be purchased and he asked if he could assume that someone would communicate with her as chairman of the Telecommunications Commission.

Patrick Lawton stated Administration would follow-up with Ms. Newman.

A discussion followed regarding the inclusion of Telecommunications Commission in the web site expenditures and selection of equipment.

ADJOURNMENT

There being no further business to be brought before the Board, the meeting was adjourned.