

## **BOARD OF MAYOR AND ALDERMEN**

**November 28, 2011**

A regular meeting of the Board of Mayor and Aldermen was held on November 28, 2011 at 6:00 p.m. in the Council Chambers of the Municipal Center.

Mayor Sharon Goldsworthy was present and presiding.

The following Aldermen were present: Mark Billingsley, John Drinnon, Greg Marcom, Mike Palazzolo and Ernest Chism. Staff present: Patrick Lawton, Tom Cates, Kristen Geiger, George Brogdon, Pat McConnell, Bo Mills, Tim Gwaltney, Butch Eder, Chief Richard Hall, Chief John Selberg, Michael Stoll, Pam Beasley, Ralph Gabb, Tony Fisher, Melody Pittman and Dotty Johnson.

### **Call to Order**

Mayor Goldsworthy called the meeting to order at 6:00 p.m.

### **Invocation**

Parks and Recreation Director Pam Beasley gave the invocation.

### **Pledge of Allegiance**

Alderman Chism led the Pledge of Allegiance.

### **Approval of Agenda**

The Mayor announced that during the executive session the Board had discussed moving from the Consent Agenda to the Regular Agenda items 13a (Donation to the Germantown Community Library) and item 13d (Donations to Parks and Recreation).

Motion by Mr. Drinnon, seconded by Mr. Palazzolo, to approve the agenda as amended.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

### **Approval of Minutes**

There were no corrections or additions to the minutes.

Motion by Mr. Palazzolo, seconded by Mr. Marcom, to approve the minutes of the Board of Mayor and Aldermen meeting held November 14, 2011.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

### **Beautification Commission Business Award**

Alderman Billingsley and Pat Smith from the Beautification Commission came forward and presented Ms. Angie Brasfield, branch manager for Iberia Bank with the award for August.

### **Youth Excellence Award**

Mayor Goldsworthy, Alderman Chism and members of the Education Commission presented Ms. Mary Catherine McDaniel with the Youth Excellence Award for October. Ms. McDaniel is a senior at Briarcrest Christian School. The Mayor read the many scholastic accomplishments and the extracurricular activities in which Ms. McDaniel had taken a very active part.

### **Teacher of the Month Award**

Mr. Michael Ruiz, a fifth grade language arts teacher at Germantown Elementary School was presented with the Teacher of the Month Award for October. The award was sponsored by ADK, a teacher sorority.

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**Citizens to be Heard**

No citizens came forward

**License Agreement – Electrical Vehicle Charging Stations**

City Administrator Patrick Lawton stated select cities and states across the southeast and west coast have been selected by the US Department of Energy (DOE) to participate in a two-year pilot program to understand more about the driving habits of electrical vehicle owners, the efficiency of these vehicles and the reliability of charging stations to serve the numerous electrical vehicles entering the market. The Board of Mayor and Aldermen identified the reduction of CO2 emissions as part of their strategic planning efforts for this year.

The charging stations will be installed by Ecotality at no charge to the City. Ecotality is under contract with the DOE to secure license agreements with public and private agencies to install these charging stations across the state. We have identified six locations in and around municipal square that would be good candidates for people wanting a quick 30 minutes charge while visiting the library, GPAC or the Athletic Club.

At the end of the two-year study period the equipment belongs to the City or we can request that it be removed.

Motion by Mr. Drinnon, seconded by Mr. Billingsley, to authorize the Mayor to execute a license agreement with Ecotality North America for the installation of six electrical vehicle charging stations subject to review and approval by the City Attorney.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

**Resolution 11R18 – Emergency Management Plan**

Fire Chief John Selberg stated this resolution is for the new Emergency Management Plan for Germantown. This is the plan the City will use in preparing for and responding to natural and manmade incidents and disasters. The City’s Emergency Management Director will manage the plan.

Motion by Mr. Billingsley, seconded by Mr. Marcom, to approve Resolution 11R18 adopting the Germantown Emergency Management Plan as the plan the City will use in preparing for and responding to natural and manmade incidents and disasters.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

**Renewal of Medical Stop-Loss Insurance**

Mr. Lawton stated the City of Germantown had established the practice of providing health insurance for the employees without having to pay for expensive group insurance. This is done by being self insured which means that the City of Germantown has established a fund that is used to pay the medical claims and expenses of our employees and their families who choose to participate in our self insured plan. If unexpectedly a large number of our employees get seriously ill their medical bills and expenses could wipe out our entire self funded program or require payments beyond our ability to pay.

Therefore, the City pays an additional premium to have a stop loss health insurance company in place to guard against this type of risk. Stop loss insurance pays our employee medical bills after the City has paid a certain predetermined amount.

The current policy for stop loss insurance ends January 1, 2012. The annual premium is \$996,808.00. The deductible is \$100,000. 00.

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Because of the City experience this past year and in order to control cost on our stop loss premium, the administration is recommending increasing our out of pocket to \$115,000.00 and increase our annual premium by 15% or \$1,146,320.00 with the proposed new vendor Relia Star for the next 12 months. Several other quotes were received but with dramatic increases in deductibles and premiums.

Motion by Mr. Drinnon, seconded by Mr. Marcom, to renew the medical Plan Stop-Loss Insurance with ReliaStar effective January 1, 2012.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

**Acceptance of Donations – Germantown Community Library – Moved from Consent**

The Germantown Community Library is embraced and supported by the Germantown community. Donations were made to the Germantown Community Library by the Friends of the Germantown Library, the Germantown Woman’s Club and Liam Cantrell totaling \$5,255.00.

Motion by Mr. Drinnon, seconded by Mr. Palazzolo, to recognize the donations made to the Germantown Community Library by the Friends of the Germantown Community Library, the Germantown Woman’s Club and Liam Cantrell in the amount of \$5,255.00 and to approve Budget Adjustment No. 12-36.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

**Recognition of Donations – Parks and Recreation - Moved from Consent**

Parks Director Pam Beasley introduced representatives from the Germantown Woman’s Club who had graciously donated funds to support the special needs recreation program and additional support for City sponsored community events. The Woman’s Club donated \$1,150.00

Other donations included \$600.00 for a park bench to be located along the greenway at the Wolf River Nature Area. The money was donated by Ms. Nancy Redman from Rumson, New Jersey in honor of her parents who are residents of Germantown. Ms. Carolyn Adams donated \$100.00 toward the playground at Dogwood Park and \$927.00 was donated to the Special Needs Recreation Programs from the sale of 42 miniature holiday trees decorated by local community groups, businesses and City departments.

Motion by Mr. Palazzolo, seconded by Mr. Drinnon, to recognize donations made to the Parks and Recreation Department for programs and special projects totaling \$2,779.00 and to approve Budget Adjustment No. 12-39.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

**CONSENT**

**Community and Employee Survey Contract**

Surveying the community is a vital part of the City’s strategic planning and performance improvement model. Employee surveys help administration keep a check on the pulse of the organization, identify opportunities for improvement and continue to ensure that the City is a great place to work. This professional services contract is with Superior Data Works, LLC for the completion of the community and employee surveys in an amount not to exceed \$20,028.00.

MOTION: To authorize the Mayor to execute a contract with Superior Data Works, LLC to conduct the Germantown Community and Employee Surveys in an amount not to exceed \$20,028.00.

**Recognition of Donations – Education Commission – Battle of the Brains**

Monetary donations were made to the Germantown Education Commission Battle of the Brains Math and Science competition totaling \$3,170.00.

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MOTION: To recognize donations made to the Germantown Education Commission Battle of the Brains competition totaling \$3,170.00 and to approve Budget Adjustment 12-40.

**Uncollectible Personalty Tax**

The City established an agreement with Shelby County Trustee to assist in the collections of real and personalty delinquent tax accounts. The Shelby County Trustee has determined that tax parcel with a total personalty property tax of \$4,828.58 are out of business and recommend their removal from the tax rolls.

MOTION: To request authorization from the Board of Mayor and Aldermen to remove tax parcel from the 2011 tax rolls. The Shelby County Trustee has determined the entities are out of business and uncollectible in the amount totaling \$4,828.58.

Motion by Mr. Drinnon, seconded by Mr. Palazzolo, to accept the consent agenda as read.

ROLL CALL: Marcom–yes, Drinnon–yes, Palazzolo–yes, Billingsley–yes, Chism–yes. Motion approved.

**ADJOURNMENT**

There being no further business to be brought before the Board, the regular meeting was adjourned.

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Sharon Goldsworthy, Mayor

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Dotty Johnson, City Clerk/Recorder