



# CITY OF GERMANTOWN TENNESSEE

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## **Telecommunications Commission Meeting**

Wednesday, January 11, 2012 – 6:00 pm  
Administrative Conference Room, 1930 S Germantown Road

**MEMBERS PRESENT:** Sandra Abel, Ald Ernest Chism, Dan McCleary, Rodney McKelroy, Jack Parnell, Paul Sloan and Kurt Weil

**MEMBERS ABSENT:** Bill Brody, Ken Ketcham and Rik Ditter

**PRESENT STAFF LIASON:** Tony Fischer, IT Director  
Stephanie Logan, Technical Services Coordinator

**PRESENT NON MEMBERS:** Frank Bluestein, GHS-TV Executive Producer  
Robbie Weaver, GHS-TV Co-General Manager  
Collin Hutsell, GHS-TV Co-General Manager

### **Call To Order**

Jack Parnell called the January 11, 2012, Telecommunications Commission to order at 6:02 p.m. Tony Fischer conducted a roll call and it was noted that a quorum had been established.

### **Approval Of Minutes**

Jack Parnell called for the approval of the December 14, 2011 Telecommunications Commission Minutes.

### **\*\*MOTION\*\***

Sandra Abel made a motion, seconded by Rodney McKelroy, to approve the December 14, 2011 Telecommunications Commission Minutes. The motion passed unanimously.

Sandra Abel introduced Dan McLeary and Paul Sloan as the two new members of the commission. Other members reintroduced themselves to the commission.

### **Nomination of Vice-Chairman**

Sandra Abel made a motion, seconded by Paul Sloan, to appoint Jack Parnell as the Vice-Chairman of the Telecommunications Commission. The motion passed unanimously.

Jack Parnell asked if everyone had received the email from Tony Fischer regarding the ordinances. Tony Fischer stated all ordinances are on the city website.

### **COMCAST Report**

Jack Parnell stated that Otha Brandon was not present at the meeting. Tony Fischer stated that Scott Crosby was going to give a legal opinion on whether COMCAST are supposed to provide Drop Bury information anymore since they are under a State Franchise Agreement.

**GHS-TV Report**

Frank Bluestein stated the January 2012 monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 90. The total number of local and national television shows by number of airings per month cablecast is 246. The total number of shows that were cablecast is 1030. The total number of television shows/taped reports/special projects produced locally is 24. The total number of television shows/taped reports/special projects produced locally for the 2011-2012 season is 148. The total number of programs produced for the Access Together Project for 2011-2012 seasons is 59.

**IT Report**

Tony Fischer stated the IT report.

**Public Radio System Specs** – Draft specs for the Public Radio System are currently under Purchasing and Legal review. Final bid specifications are anticipated to be complete by the end of January.

**Pictometry** – The new 2011 Pictometry files have been loaded on the server and links from employee computers requiring access throughout the City has been completed.

**Fire Station 4** – IT staff worked with various vendors to ensure phone, cable and network service was available for the department's grand opening. Additional work continues to provide internet access for the training center.

**911 Backup Center** – Shelby County 911, Germantown Police representatives and IT staff met to determine the phone line configuration for the backup 911 Center. Once in place the facility will not only be used in the event the main 911 system is down. Police Department Command staff plan to use the facility to train Dispatchers at the facility.

**Network Monitoring Server** – An internal monitoring system has been established to notify IT staff the status of various pieces of equipment. This will help staff troubleshoot computer servers and equipment before they can become a problem.

**Old Business**

None

**New Business**

None

**ADJOURNMENT**

**\*\*MOTION\*\***

Jack Parnell called for a motion to adjourn the meeting. Sandra Abel made a motion, seconded by Rodney McKelroy. The motion passed unanimously.