

**DESIGN REVIEW COMMISSION
MUNICIPAL CENTER COUNCIL CHAMBERS
Tuesday, June 26, 2012
6:00 p.m.**

The regular meeting of the Design Review Commission was scheduled and held in the Council Chambers of the Municipal Center on June 26, 2012. Chairman Saunders called the meeting to order at 6:08 p.m. requesting the roll call. Ms. Regina Gibson called the roll of the Board and established a quorum:

COMMISSIONERS PRESENT:

Mr. Keith Saunders, Chairman; Mr. Ralph Smith, Vice Chairman; Mr. Neil Sherman, Secretary; Mr. Parker McCaleb; Alderman Greg Marcom; Mr. Eric Alter; Ms. Robbie Ann Pahlow; and Mr. John Walker

DEVELOPMENT STAFF PRESENT:

Mr. Andy Pouncey, Economic and Development Services Director; Mr. Wade Morgan, Chief Planner; Ms. Regina Gibson, Administrative Secretary and Mr. Robert McLean, Attorney

1. Approval of Minutes for April 24, 2012

Mr. Smith moved to approve the Design Review Commission minutes of April 24, 2012, seconded by Mr. McCaleb, with no further comments or discussions.

Mr. Smith also said "The minutes were very well done".

ROLL CALL: Mr. Walker – Yes; Mr. Alter - Abstain; Alderman Marcom – Yes; Mr. Smith – Yes; Mr. Sherman – Yes; Ms. Pahlow – Yes; Mr. McCaleb – Yes; Chairman Saunders – Yes.

MOTION PASSED

Comment: The Chairman stated the Commission reviewed the items on tonight's agenda in the Executive Session meeting and the following items were added to the Consent Agenda:

2. CONSENT AGENDA

- a. Kid's Play – 9155 Poplar Ave., #27, - Shops of Forest Hill – Request Approval of an Additional Wall-Mounted Tenant Identification Sign.
Camille Vancil and Chris Haskins, w/Frank Balton Sign Co. - Applicant
- b. Allstate Insurance, Mike Duel Agency – 7608 Poplar Pike - Request Approval of a Ground-Mounted Tenant Identification Sign.
Russ Wherry w/Precision Sign Co. – Applicant
- c. Bank of Bartlett – 7708 Poplar Ave., Germantown Village Square – Request Approval of a Wall-Mounted Sign Package.
Bruce Littman, w/H.A. Balton Sign Co. – Applicant

Comment: The Chairman stated he would like to remind the Commissioners that voting on all matters on the Consent Agenda constitutes an acknowledgement that the member has read and reviewed the application materials/plans/staff reports and determines further discussion or presentation of an item is not necessary. He stated if there was anyone in the audience that would like an item pulled, please request so at this time, and in seeing none, he asked for a motion.

Mr. Sherman made a motion to approve the Consent Agenda as discussed, seconded by Mr. McCaleb.

ROLL CALL: Mr. Walker – Yes; Mr. McCaleb – Yes; Alderman Marcom – Yes; Mr. Smith – Yes; Mr. Alter – Yes; Mr. Sherman – Yes; Ms. Pahlow – Yes; Chairman Saunders - Yes

MOTION PASSED

STAFF'S COMMENTS / DISCUSSIONS REGARDING THE CONSENT AGENDA ITEMS

a. Kid’s Play – 9155 Poplar Ave., #27, - Shops of Forest Hill – Request Approval of an Additional Wall-Mounted Tenant Identification Sign.

DISCUSSION: Kids Play is in a corner bay of the shopping center. The applicant is requesting approval of an additional wall sign on the secondary wall of their bay. The sign is to be located within the sign band on the brick archway over the sidewalk. Section

WALL SIGN:

: Location & Height:	The sign is proposed to be located on the building elevation.
Content:	
Colors & Materials:	Color: vanilla bean letters Materials: aluminum letters
Font:	font
Sign Area:	sq. ft.
Logo:	see graphic above
Logo Area:	sq. ft.
Mounting Structure:	stud-mounted to the brick wall ???????????
Lighting:	backlighted with white LED ???????????

STAFF COMMENTS:

1. The wall sign
2. Prior to DRC approval

SIGN SUBCOMMITTEE REPORT: The sign subcommittee did not meet in June.



PROPOSED MOTION: To approve the request for a wall-mounted tenant identification sign for subject to staff comments.

b. Allstate Insurance, Mike Duel Agency – 7608 Poplar Pike – Request Approval of a Ground-Mounted Tenant Identification Sign.


BACKGROUND: Thorpe Construction was the former occupant of the building. The sign for that business was approved by the DRC on July 29, 2009.


DISCUSSION: The applicant is requesting approval of s single ground-mounted sign for an insurance agency and a wall plaque beside the main entrance.

GROUND SIGN:

: Location & Height:	the sign is proposed to be located in front of the building, 30 feet behind the curb. Perpendicular to the street. The sign is to be 4 feet in height.
Content:	
Colors & Materials:	Color: blue vinyl letters on a painted white background Materials: Vinyl letters on an aluminum base
Font:	Whitney font
Sign Area:	10 sq. ft.
Logo:	 Allstate hands -
Logo Area:	0.75 sq. ft.
Mounting Structure:	Aluminum sign base
Lighting:	Existing spot light

WALL PLAQUE SIGN

: Location & Height:	the sign is to be located on the rear building wall, adjacent to the entrance.
Content:	
Colors & Materials:	Color: White vinyl letters on a blue painted background Materials: Vinyl letters on an aluminum background
Font:	Whitney
Sign Area:	2 sq. ft.

Logo:	
Logo Area:	information not provided
Mounting Structure:	Stud-mounted to brick wall
Lighting:	none
Landscaping:	NA

4'-0" 4'-5" 4'-0"



OPTION 1

MANUFACTURE AND INSTALL ONE DOUBLE SIDED, GROUND ILLUMINATED SIGN DISPLAY. CABINET & BASE TO BE PAINTED MATTHEWS SILVER SVCC 1905 SATIN

THE CABINET THAT HOUSES THE **WHITE** FACE TO BE PAINTED AKZO NOBEL 48284 BLUE SATIN.

ALL LIGHTING AND ELECTRICAL CONNECTIONS TO BE PROVIDED BY THE CLIENT.

12 SQ. FEET ALLOWED
10 SQ. FEET SHOWN HERE

EXISTING



Agent information is limited to two lines to optimize the readability of the workmark. For most applications, this information consists of the agency name and phone number. The space used is 10 characters per line. Agency name, address, telephone number and the telephone number must appear in Helvetica Bold and the information is contained under the Allstate logo. Where agency information is HELVETICA BLACK SEMI BOLD SHOWN HERE it is also acceptable to use the Allstate logo only.

H.A. Balton	CREATED FOR ALLSTATE
SIGN COMPANY & LIGHTING SERVICES	7608 POPLAR PIKE
3058 SOUTHWALL ST. MEMPHIS, TN 38114	GERMANTOWN, TENNESSEE 38138
PH: (901) 452-2371 FAX: (901) 458-2657	CLIENT APPROVAL _____
www.keltonsigs.com	LANDLORD APPROVAL _____
Account Representative: Russ Whorty	SIGNATURE DATE _____

THIS DESIGN IS PROTECTED BY THE COPYRIGHT LAWS OF THE UNITED STATES
 SKETCH DATE 6/19/2012 DRAWN BY: kim
 SCALE 3/8" = 1'-0"
 FILE NAME ALLSTATE POPLAR PIKE GTOWN PERMIT 061912
 Please note: This is an original design and remains the exclusive property of H.A. Balton Sign Company, LLC. It is not to be duplicated or reproduced in any manner without written consent. Primary wiring to the sign, if applicable, is not included.

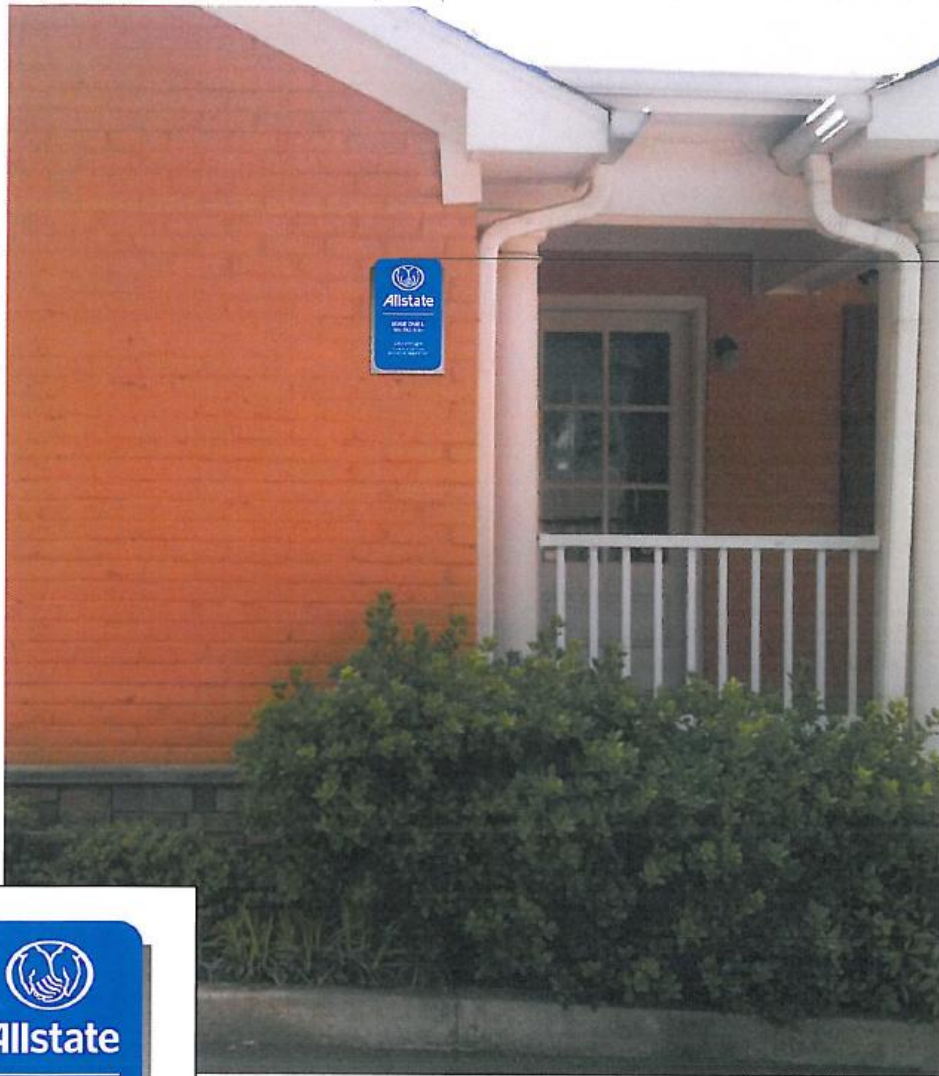
1'-2"

2 SQ. FEET SHOWN HERE

1'-9"

TO GRADE

11'-6"



ALST.PLAQ_2

MANUFACTURE AND INSTALL ONE WALL PLAQUE.

BACK PANEL TO BE PAINTED WITH MATTHEWS SATIN FINISH SVOC 1905)

THE TOP PANEL TO BE PAINTED BLUE AKZO NOBEL 482B4 SATIN FINISH WITH WHITE GRAPHICS AND COPY.



THIS DESIGN IS PROTECTED BY THE COPYRIGHT LAWS OF THE UNITED STATES

H.A. Balton

SIGN COMPANY & LIGHTING SERVICES

3058 SOUTHWALL ST. MEMPHIS, TN 38114
PH. (901) 452-7371 FAX (901) 458-2637
www.baltonsigns.com

CREATED FOR

ALLSTATE

7608 POPLAR PIKE

ADDRESS GERMANTOWN, TENNESSEE 38138

CLIENT APPROVAL _____

LANDLORD APPROVAL _____

SIGNATURE DATE _____

SKETCH DATE	5/15/2012	DRAWN BY:	kim
SCALE	3/8" = 1'-0" +/-		
FILE NAME	ALLSTATE POPLAR PIKE GTOWNPERMIT		

Account Representative: Russ Wherry

Please note: This is an original design and remains the exclusive property of H.A. Balton Sign Company, LLC. It is not to be duplicated or reproduced in any manner without written consent. Primary wiring to the sign if applicable, is not included.

CITY OF GERMANTOWN

DESIGN REVIEW COMMISSION APPLICATION FOR PERMANENT SIGN
(COMPLETE INSTRUCTIONS ON REVERSE SIDE)

Date: 5/16/2012

1. Sign Owner: Mike Duell Phone No: 901-767-7131 Fax No: NA
2. Sign Owner's Address: 7608 Poplar Pike Email Address: mduell@allstate.com
3. Sign Location Address and Name of Shopping Center: 7608 Poplar Pike
Germanatown TN 38138
4. Zoning District: Commercial ; Residential ; Old Germantown ; Office
5. Sign will be mounted on: Wall ; Ground
6. Type Sign: Tenant Identification Project Identification
 Building Identification Traffic Directional
 Exterior Directory Subdivision Identification
 Service Station Sign Other (If other, explain on separate page)
7. Number of Sign Faces: One 1; Two
8. Linear feet of building frontage occupied by business where sign will be located: 48' feet.
9. Size of Sign: Width: 1 feet 2 inches; Height: 1 feet 9 inches
TOTAL AREA OF SIGN IN SQUARE FEET: 2
10. Height of sign at its highest point above the surrounding grade: 11 feet 6 inches.
11. Size of Letters: 1) Height 2" Width 1" Font: Whitney
2) Height 1" Width 1" Font: Whitney
3) Height Width Font:
12. Colors: Letters: white SUBMIT COLOR SAMPLES
Background: AKZO Nobel 48284 Sds SUBMIT COLOR SAMPLES
13. Orientation of Sign to the Street: Parallel ; Perpendicular ; Angled
14. Distance sign is set back from the street curb or edge of pavement
(for corner lots, provide distance from both streets).
77 Feet Inches Name of Street: Poplar Pike
 Feet Inches Name of Street:
15. Distance building is set back from the street curb or edge of pavement (for corner lots, provide distance from both streets).
48 Feet Inches Name of Street: Poplar Pike
 Feet Inches Name of Street:
16. Sign Content (words, letters, logos): "Allstate" "Mike Duell" office Hours
"Saturday by Appointment" Weekdays 8am-5pm
17. Size of logo: Horizontal feet inches; Vertical feet inches.
18. Sign Materials: Letters Vinyl; Sign Face Aluminum
Mounting Structure (type and materials): stud
19. Sign Illumination, if applicable (type, location and wattage): NA
20. Sign Landscaping, if applicable landscape plan shall be submitted NA
21. Additional Comments:

22. The following materials shall be submitted:

- A. TWENTY (20) SETS OF ALL REQUIRED MATERIALS SHOULD BE SUBMITTED PRIOR TO THE DEADLINE, INCLUDING THE APPLICATION FORM AND THE FOLLOWING:
 - Sketch of the sign (DRAWN TO SCALE).
 - Site plan, showing the sign location (DRAWN TO SCALE).
 - Details of lighting (if applicable). Provide a plan showing the location of the lights and landscaping.
 - If applying for a wall sign, supply a drawing of the building façade with the sign in place.
- B. One Floppy Disk or CD of all plans in .jpg format (or other format, as approved by the City)
- C. One set of color samples (provide manufacturer and name and number of colors)
- D. Completed disclosure form, which makes up the last two pages of this application.

Precision Sign Co LLC
 Name of Applicant / Agent (please print)
 Address: 3058 Southwall Memphis, TN Email Address: mss@baltansigns.com
 Phone No: Fax No.:

DISCLOSURE OF OWNERSHIP INTERESTS

In order to assist staff and appointed and elected officials of the City of Germantown in complying with Ordinances of the City relating to conflicts of interests, the following information is required to be furnished:

- **1. For Profit Entities.** If the owner of the land which is the subject of this Application ("Owner") is a for-profit entity, i.e. general partnership, limited partnership, corporation, limited liability company, R.E.I.T., a trust, or any other form of for-profit business entity, the authorized representative of the Owner must list below the respective names and business or home addresses of all persons or entities which own 10% or more of the ownership interests in the Owner. (If another business entity owns 10% or more of the ownership interests in the Owner, all persons owning a 10% or more interest in such last mentioned entity must be identified by name and business or home address.) (If a trust owns a 10% or more interest in the Owner, all beneficiaries of 10% or more of the trust assets must be identified by name and business or home address.) The amount of ownership interest does not have to be disclosed.

Owner: Mike Duell

Persons or Entities* Owning
10% or More of the Ownership
Interests of the Owner:

Name	Business or Home Address
<u>Mike Duell</u>	<u>7608 Poplar Pike Germantown, TN 38138</u>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

*See language in parenthesis above.

STAFF COMMENTS:

1. The ground sign conforms to the technical requirements of the sign regulations.
2. The wall plaque will be placed on the rear of building, near the customer/employee entrance, and will not be apparent from a residential area, as required by the OG sign regulations.

SIGN SUBCOMMITTEE REPORT: The sign subcommittee did not meet in June.


PROPOSED MOTION 1: To approve the request for a ground-mounted tenant identification sign for Mike Duel Allstate Insurance at 7608 Poplar Pike, subject to staff comments.

PROPOSED MOTION 2: To approve the request for a wall-mounted tenant identification sign for Mike Duel Allstate Insurance at 7608 Poplar Pike, subject to staff comments.

c. **Bank of Bartlett – 7708 Poplar Ave., - Request Approval of a Wall-Mounted Sign Package.**

DISCUSSION: Bank of Bartlett occupies the west portion of a free-standing building in the parking lot of Germantown Village Square. McAllister’s deli occupies the east portion of the building. The applicant is requesting approval to install a wall sign on the drive-through teller portico. The drive-through is on the north side of the building, so the sign will be visible from the center’s parking lot

WALL SIGN:

: Location & Height:	the sign is to be located on the north building elevation, .
Content:	
Colors & Materials:	Color: black Materials: aluminum letters
Font:	New Roman font
Sign Area:	14.3 sq. ft.
Logo:	none
Logo Area:	0 sq. ft.
Mounting Structure:	stud-mounted to the brick wall
Lighting:	backlighted with white neon

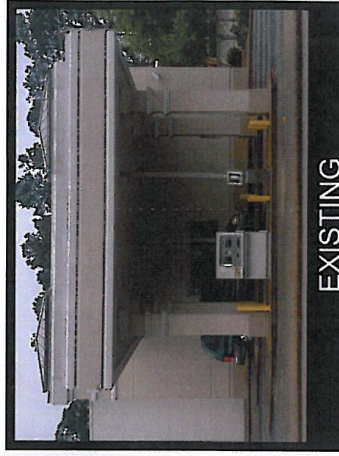
1. Section 14-34(b)(1) allows the DRC to approve “a wall sign on another wall of an occupant’s premises in lieu of or in combination with a sign on a wall containing a major exterior entrance”.

14'-3"



BANK OF BARTLETT

1'-0"



EXISTING

MANUFACTURE AND INSTALL REVERSE LETTERS. THESE ARE TO MATCH SIZE, COLOR AND FONT OF EXISTING CHANNEL LETTERS. NEON TO MATCH THE NEW 4500 WHITE NEON USED IN OTHER CHANNEL LETTERS.
OPTION OF BEING NON-ILLUMINATED.



THIS DESIGN IS PROTECTED BY THE
 COPYRIGHT LAWS OF THE UNITED STATES

SKETCH DATE	5/7/2012	DRAWN BY:	kim
SCALE	1/4" = 1'-0" ±	FILE NAME	BANK OF BARTLETT 7708 POPLAR FINAL



H.A. Balton
 SIGN COMPANY & LIGHTING SERVICES
 3038 SOUTHWALL ST. MEMPHIS, TN 38114
 PH: (901) 452-7371 FAX (901) 458-2637
 www.baltonsigns.com

Account Representative: Bruce Litman
 H.A. Balton Sign Company, LLC
 Please note: This is an original design and remains the exclusive property of H.A. Balton Sign Company, LLC. Primary wiring to the sign if applicable, is not included.
 It is not to be duplicated or reproduced in any manner without written consent.

CREATED FOR

BANK OF BARTLETT
 7708 POPLAR

ADDRESS

GERMANTOWN, TENNESSEE

CLIENT APPROVAL

LANDLORD APPROVAL

SIGNATURE DATE

CITY OF GERMANTOWN
 DESIGN REVIEW COMMISSION APPLICATION FOR PERMANENT SIGN
 (COMPLETE INSTRUCTIONS ON REVERSE SIDE)

Date: 5-24-2012

1. Sign Owner: BANK OF BARTLETT Phone No: 901 382 6600 Fax No: 901 382 6653
2. Sign Owner's Address: 7702 POPLAR AVE Email Address: KOBYRAC@BANKOFBARTLETT.COM
3. Sign Location Address and Name of Shopping Center: GERMANTOWN Village Square
4. Zoning District: Commercial ; Residential ; Old Germantown ; Office
5. Sign will be mounted on: Wall ; Ground
6. Type Sign:

<input checked="" type="checkbox"/> Tenant Identification	<input type="checkbox"/> Project Identification
<input checked="" type="checkbox"/> Building Identification	<input type="checkbox"/> Traffic Directional
<input type="checkbox"/> Exterior Directory	<input type="checkbox"/> Subdivision Identification
<input type="checkbox"/> Service Station Sign	<input type="checkbox"/> Other (If other, explain on separate page)
7. Number of Sign Faces: One ; Two
8. Linear feet of building frontage occupied by business where sign will be located: 40' feet.
9. Size of Sign: Width: 14 feet 3 inches; Height: 1 feet 0 inches
 TOTAL AREA OF SIGN IN SQUARE FEET: 14.3
10. Height of sign at its highest point above the surrounding grade: feet inches.
11. Size of Letters: 1) Height 1" Width 2" Font:
 2) Height Width Font:
 3) Height Width Font:
12. Colors: Letters: BLACK SUBMIT COLOR SAMPLES
 Background: SUBMIT COLOR SAMPLES
13. Orientation of Sign to the Street: Parallel ; Perpendicular ; Angled
14. Distance sign is set back from the street curb or edge of pavement (for corner lots, provide distance from both streets).
 Feet Inches Name of Street:
 Feet Inches Name of Street:
15. Distance building is set back from the street curb or edge of pavement (for corner lots, provide distance from both streets).
 Feet Inches Name of Street:
 Feet Inches Name of Street:
16. Sign Content (words, letters, logos): BANK OF BARTLETT
17. Size of logo: Horizontal feet inches; Vertical feet inches.
18. Sign Materials: Letters ALUM; Sign Face
 Mounting Structure (type and materials): ITLS MOUNTED
19. Sign Illumination, if applicable (type, location and wattage): N/A
20. Sign Landscaping, if applicable landscape plan shall be submitted
21. Additional Comments:
22. The following materials shall be submitted:
 - A. TWENTY (20) SETS OF ALL REQUIRED MATERIALS SHOULD BE SUBMITTED PRIOR TO THE DEADLINE, INCLUDING THE APPLICATION FORM AND THE FOLLOWING:
 - Sketch of the sign (DRAWN TO SCALE).
 - Site plan, showing the sign location (DRAWN TO SCALE).
 - Details of lighting (if applicable). Provide a plan showing the location of the lights and landscaping.
 - If applying for a wall sign, supply a drawing of the building facade with the sign in place.
 - B. One Floppy Disk or CD of all plans in .jpg format (or other format, as approved by the City)
 - C. One set of color samples (provide manufacturer and name and number of colors)
 - D. Completed disclosure form, which makes up the last two pages of this application.

Name of Applicant / Agent (please print) _____
 Address: BRUCE LITVIN Email Address: BRUCE@BALTONSIGNS.COM
 Phone No: 901 482 2637 Fax No.: 901 482 2637

DISCLOSURE OF OWNERSHIP INTERESTS

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Owner: Mid South Capital Fund I, LLC / Belz Enterprises

Persons or Entities* Owning
10% or More of the Ownership
Interests of the Owner:

Name	Business or Home Address
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

*See language in parenthesis above.

SIGN SUBCOMMITTEE REPORT: The sign subcommittee did not meet in June.

PROPOSED MOTION: To approve the request for a wall-mounted tenant identification sign for Bank of Bartlett at 7708 Poplar Ave., subject to staff comments.

3. Brighton Collectibles – 76915 Poplar Ave., Saddle Creek Shopping Center – Request Approval of Storefront Modifications.

DISCUSSION: The applicant is requesting approval to install an awning over the storefront and install new windows, doors and door hardware.

STAFF COMMENTS:

1. The pre-approved awning colors are black, beige, forest green or burgundy. Any other color requires DRC approval.
2. A photo of the proposed material is attached.
3. Saddle Creek has approved the awning and storefront modifications.





STOREFRONT SECTION

STOREFRONT ELEVATION

Scale: 1/4" = 1' - 0"

SURVEY REQUIRED BEFORE PRODUCTION

ACCESS
Your Sign Department
2331 Fremont-DePue Blvd., St. Louis, MO 63107
616-418-4124 / 314-833-0844 / Fax 314-418-4184

Brighton COLLECTIBLES
7915 W. Farmington Ave.
Germantown, TN 38138
615-307-2400
615-307-2401
615-307-2402

Project Name: _____
Date: _____

Customer Approval: _____
Signature: _____
Printed Name: _____

Project No.: _____
Revision: _____
Date: _____

This drawing is prepared by copyright
Access Sign Department
Project No.: _____
Revision: _____
Date: _____

PRELIMINARY
FINAL

ACCESS
Your Sign Department
2331 Fremont-DePue Blvd., St. Louis, MO 63107
616-418-4124 / 314-833-0844 / Fax 314-418-4184

DISCLOSURE OF OWNERSHIP INTERESTS

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Owner: Jerry Kohl

Persons or Entities* Owning
10% or More of the Ownership
Interests of the Owner:

Name	Business <u>or</u> Home Address
<u>Jerry Kohl (president)</u>	<u>14022 Nelson Ave. City of Industry, CA 91746</u>
<u>Martin Kravitz (vice president)</u>	<u>14022 Nelson Ave. City of Industry, CA 91746</u>
<u>Terry Kohl (Secretary)</u>	<u>14022 Nelson Ave. City of Industry, CA 91746</u>
_____	_____
_____	_____
_____	_____

SIGN SUBCOMMITTEE REPORT: The sign subcommittee did not meet in June.

PROPOSED MOTION: To approve the request for storefront modifications for the Brighton Collectibles store at 7509 Poplar Ave. in the Shops of Saddle Creek, subject to staff comments.

Mr. Sherman moved to approve this motion with changes as discussed and seconded by Mr. Walker.

ROLL CALL: Ms. Pahlow – Yes; Mr. Sherman – Yes; Alderman Marcom – Yes; Mr. McCaleb – Yes; Mr. Smith – Yes; Mr. Walker – Yes; Mr. Alter – Yes; Chairman Saunders – Yes.

MOTION PASSED

4. Germantown Fire Station No. 4 – 3031 Forest Hill-Irene Road – Request Approval of a Landscaping and Fencing Plan.

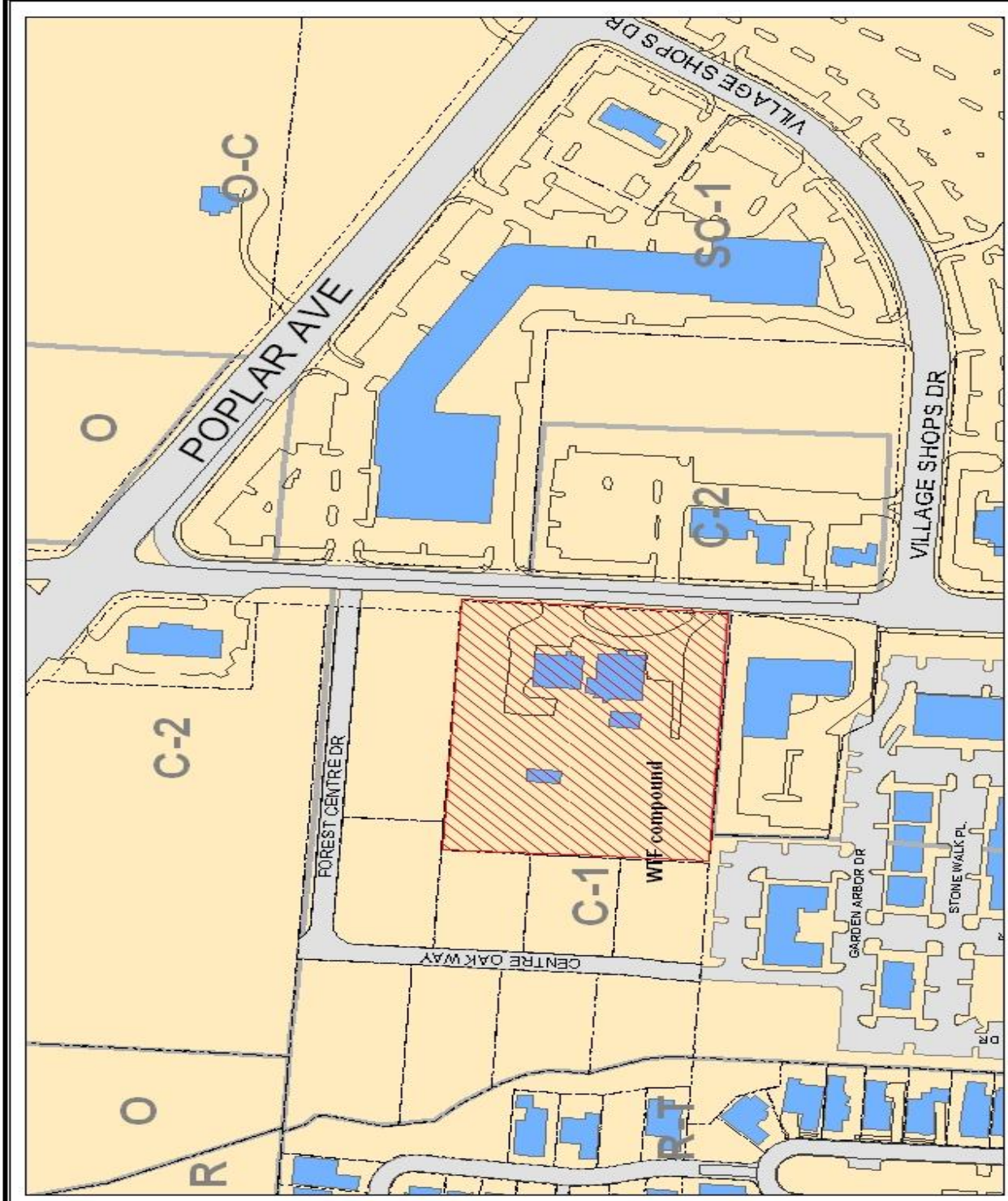
BACKGROUND: Fire station 4 was originally built by Shelby County sometime in the 1960's and was acquired by the City of Germantown in 1991. In March of 2000, the DRC approved a six-foot wood fence along the property lines. On March 10, 2009, the Board of Zoning Appeals approved a variance to allow the building to be 9.6 feet from the north property line. On May 5, 2009, the Planning Commission approved the preliminary and final site plan for the new building. On May 26, 2009, the DRC approved the preliminary and final plans for the architectural plans, building material and site lighting.

DISCUSSION: Fire Station 4 has 3 apparatus bays, a training room, a police dispatch office plus living and sleeping quarters for the firefighters. Another of its functions is a secondary storage site for the City's computer files. After the initial building construction was completed, an emergency power generator was installed along the north property line, between an existing storage garage and an office building on Forest Centre Drive in the Forest Hill-Irene Commercial Subdivision. The attached landscape and fence plan is proposed to supplement the landscaping that was installed with the construction of the office buildings on Forest Centre Drive and Centre Oak Way.

STAFF COMMENTS

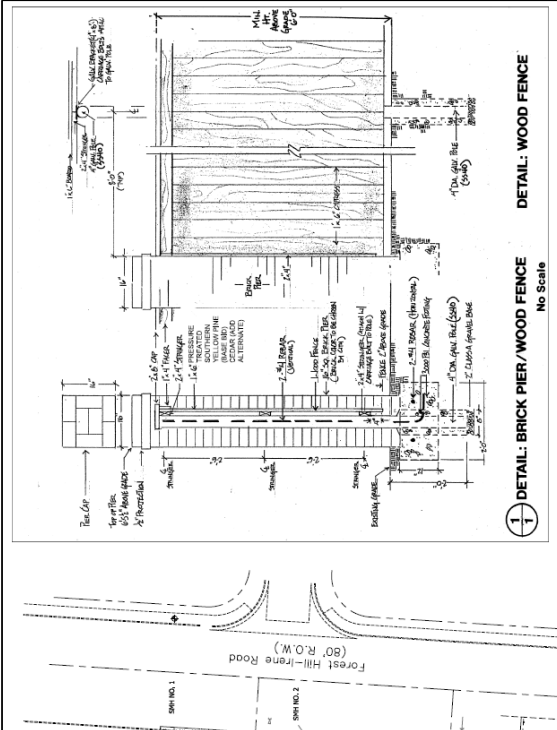
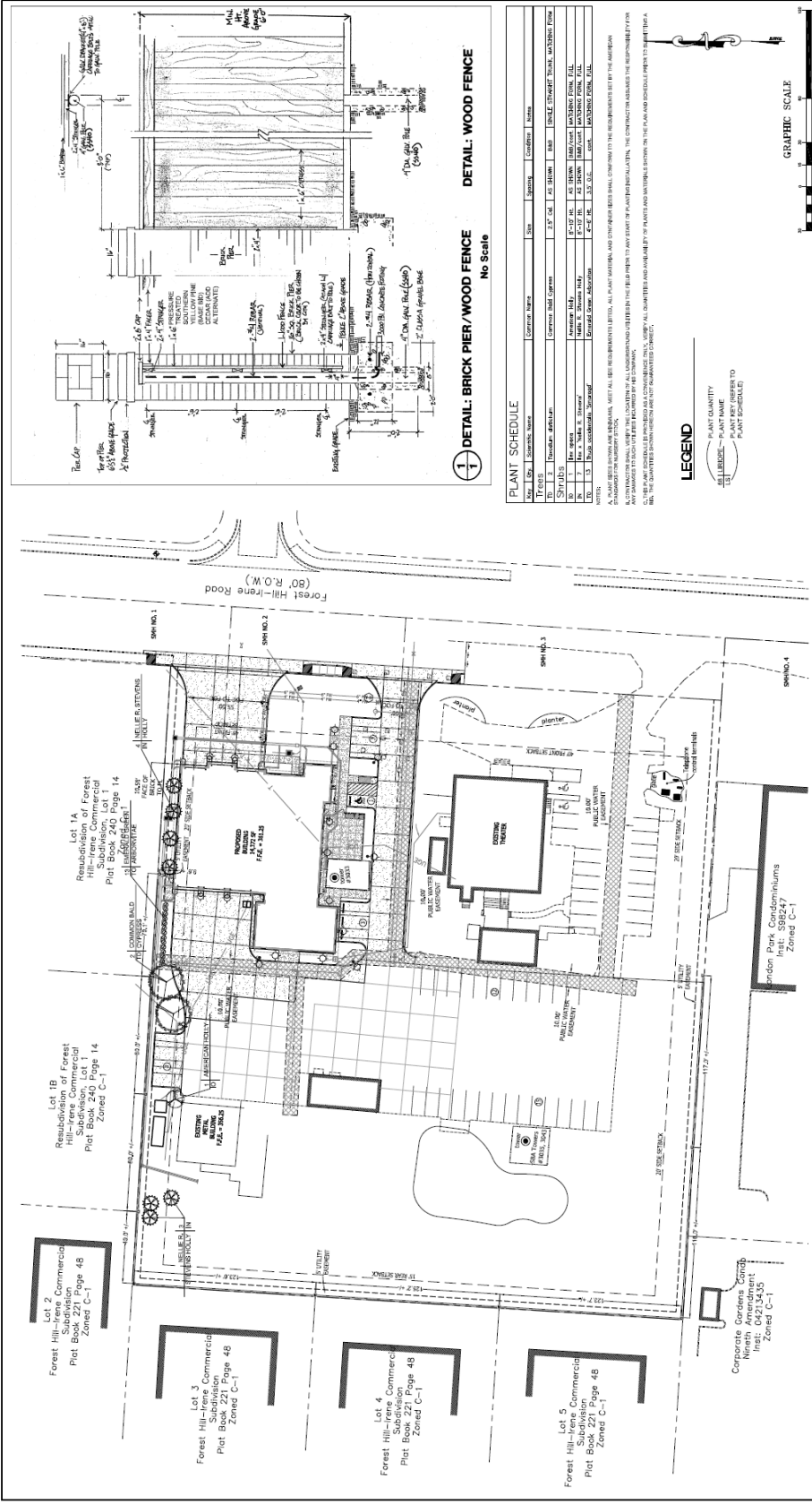
1. The proposed plan consists of a six-foot wood fence with brick columns along portions of the north and south property lines, and the full west property line.
2. The north property line includes a five-foot utility easement that contains a substantial number of utility lines.

Photos of the existing landscaping along the north property line, the emergency power generator and storage garage are attached.



Legend
 Site Area

3031 Forest Hill-Irene Road
New Fire Station



PLANT SCHEDULE

SYMBOL	SYMBOL NAME	COMMON NAME	SIZE	SPACING	LOCATION	NOTES
1	1" BRICK PIER	1" BRICK PIER	1" DIA.	12" ON C.	ALONG FENCE LINE	SEE DETAIL FOR CONSTRUCTION
2	4" WOOD FENCE	4" WOOD FENCE	4" DIA.	4' ON C.	ALONG FENCE LINE	SEE DETAIL FOR CONSTRUCTION
3	CONCRETE FOUNDATION	CONCRETE FOUNDATION	12" DIA.	12" ON C.	UNDER BRICK PIERS	SEE DETAIL FOR CONSTRUCTION
4	12" BRICK PIER	12" BRICK PIER	12" DIA.	12" ON C.	AT CORNERS	SEE DETAIL FOR CONSTRUCTION
5	4" WOOD FENCE	4" WOOD FENCE	4" DIA.	4' ON C.	AT CORNERS	SEE DETAIL FOR CONSTRUCTION

LEGEND

1" BRICK PIER — PLANT NAME
 4" WOOD FENCE — PLANT NAME
 CONCRETE FOUNDATION — PLANT NAME

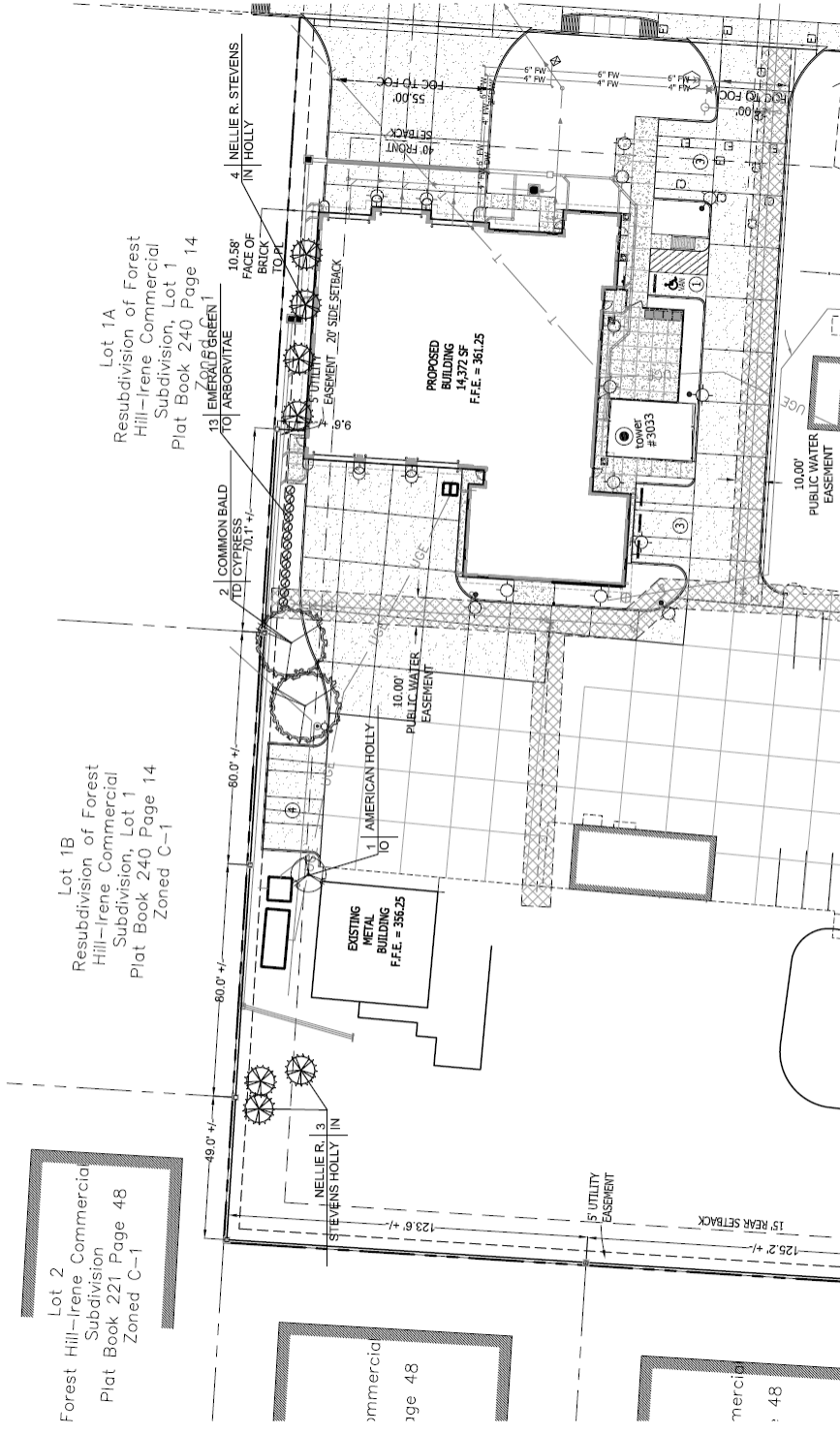
GRAPHIC SCALE
 1" = 20' (1:20)

REVISIONS

NO.	DESCRIPTION OF CHANGE	APPROVAL	DATE

DEPARTMENT OF CONSERVATION
 GERMANTOWN, TENNESSEE
 LANDSCAPE AND FENCE PLAN
 FIRE STATION 4
 GERMANTOWN, TENNESSEE

DATE: _____
 DRAWN BY: _____
 CHECKED BY: _____
 CITY ENGINEER: _____



Lot 2
Forest Hill-Irene Commercial
Subdivision
Plat Book 221, Page 48
Zoned C-1

Lot 1B
Resubdivision of Forest
Hill-Irene Commercial
Subdivision, Lot 1
Plat Book 240 Page 14
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Resubdivision of Forest
Hill-Irene Commercial
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Looking northwest to storage garage, power generator and office buildings along Forest Centre Drive.



Looking west along north property line. Office buildings along Forest Centre Drive are on the right.



Looking northwest at the emergency generator and office building.

PROPOSED MOTION 1: To approve the fence plan for Germantown Fire Station 4, at 3031 Forest Hill-Irene Road.

Mr. McCaleb made a motion to approve the fence as submitted and to make sure to locate the fence so that all utilities are taken in consideration and in doing so, make sure that the fence does not hinder access, and seconded by Mr. Sherman.

Mr. Smith moved to amend the motion to say that the fence be relocated towards the city's property further and the elevation raised to create a higher point for the top of the fence but to still stay within the city ordinance of 6 feet, seconded by Mr. Walker.

ROLL CALL: Alderman Marcom – Yes; Mr. Alter – Yes; Ms. Pahlow – Yes; Mr. Smith – Yes; Mr. Sherman – No; Mr. McCaleb – Yes; Mr. Walker – Yes; Chairman Saunders – No.

PROPOSED MOTION 2: To approve the perimeter landscape for Germantown Fire Station 4, at 3031 Forest Hill-Irene Road.

ROLL CALL: Alderman Marcom – Yes; Mr. Alter – Yes; Ms. Pahlow – Yes; Mr. Smith – Yes; Mr. Sherman – Yes; Mr. McCaleb – Yes; Mr. Walker – Yes; Chairman Saunders – Yes.

MOTION PASSED

ADJOURNMENT

There being no further business, comments, or questions by the Commission, the Chairman adjourned the meeting at 6:47 p.m.