



CITY OF GERMANTOWN TENNESSEE

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Telecommunications Commission Meeting

Wednesday, July 11, 2012 – 6:00 pm

Fire Station 4, Forest Hill Irene Rd, Germantown, TN 38138

MEMBERS PRESENT:	Sandra Abel, Bill Brody, Ald. Chism, Rik Ditter, Ken Ketcham, Dan McCleary, Jack Parnell, Paul Sloan and Kurt Weil
MEMBERS ABSENT:	None
PRESENT STAFF LIASON:	Tony Fischer, IT Director Stephanie Logan, Technical Services Coordinator
PRESENT NON MEMBERS:	Lucy Fulliton, GHS-TV Co-Manager Blake Tear, GHS-TV Co-Manager

Call To Order

Chairman Ketcham called the July 11, 2012, Telecommunications Commission to order at 6:02 p.m. Tony Fischer conducted a roll call and it was noted that a quorum had been established, noting that there was a 100% attendance.

Approval Of Minutes

Chairman Ketcham called for the approval of the June 13, 2012 Telecommunications Commission Minutes.

****MOTION****

Jack Parnell made a motion, seconded by Sandra Abel, to approve the June 13, 2012 Telecommunications Commission Minutes. The motion passed unanimously.

GHS-TV Report

The June 2012 monthly statistics for GHS-TV: Germantown Community Television cablecast 720 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 90. The total number of local and national television shows by number of airings per month cablecast is 224. The total number of shows that were cablecast is 1030. The total number of television shows/taped reports/special projects produced locally is 6. The total number of television shows/taped reports/special projects produced locally for the 2011-2012 season is 350. The total number of programs produced for the Access Together Project for 2011-2012 seasons is 111 – this number exceeds the number contracted by 11.

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IT Report

Tony Fischer stated the IT report, touching on each bullet point in turn.

- **Public Safety Radio System** – Final contract negotiations are underway with the Public Radio System expected to be taken to the Board of Mayor and Aldermen for approval on July 23rd. The Public Safety Communications Tower was approved by the Board at the June 25th meeting. Construction on the tower has already begun and is expected to continue for the next several months.
- **New Phone System** – Phone lines have been installed that will support 911 location identification at all sites. The new lines are designed to work with the PRI configuration set up for the Cisco phone system currently under implementation.
- **Computer Upgrades** – Staff continues the PC Upgrade Project. IT staff has deployed 90 of the 142 computers to users in various departments throughout the City.
- **AT&T uVerse** – AT&T has begun installing the AT&T uVerse system for broadcasting BMA Meetings and PEG Channel 19. New underground cable is being run with installation of inside equipment expected to follow.

Questions and a discussion ensued regarding uVerse installation and encoding equipment.

New/Old Business

Tony Fischer updated the commission on recommendations from Scot Crosby regarding the PEG access. Scott has suggested that the City hires Barry Orton to research the information. The commission discussed option to obtain

New Commission members

Members asked if the City usually advertises in the newspaper for empty positions – Tony Fischer stated that we do not advertise.

Adjournment

Chairman Ketcham called for a motion to adjourn the meeting.

****MOTION****

Sandra Abel made a motion, seconded by Jack Parnell. The motion passed unanimously.