



CITY OF GERMANTOWN TENNESSEE

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Telecommunications Commission Meeting

Wednesday, August 8th, 2012 – 6:00 pm
Administrative Conference Room, 1930 S Germantown Road

MEMBERS PRESENT: Sandra Abel, Bill Brody, Rik Ditter, Ken Ketcham, Jack Parnell, Paul Sloan and Kurt Weil

MEMBERS ABSENT: Alderman Ernest Chism and Dan McCleary

PRESENT STAFF LIASON: Tony Fischer, IT Director
Stephanie Logan, Technical Services Coordinator

PRESENT NON MEMBERS: Frank Bluestein, GHS-TV Executive Producer
Lucy Fultton, GHS-TV Co-Manager
Blake Tutor, GHS-TV Co-Manager

Call To Order

Chairman Ketcham called the August 8, 2012, Telecommunications Commission to order at 6:02 p.m. Tony Fischer conducted a roll call and it was noted that a quorum had been established.

Approval Of Minutes

Chairman Ketcham called for the approval of the July 11, 2012 Telecommunications Commission Minutes with amendments.

****MOTION****

Jack Parnell made a motion, seconded by Sandra Abel, to approve the July 11, 2012 Telecommunications Commission Minutes. The motion passed unanimously.

GHS-TV Report

Frank Bluestein stated the July 2012 monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 71. The total number of local and national television shows by number of airings per month cablecast is 224. The total number of shows that were cablecast is 902. The total number of television shows/taped reports/special projects produced locally is 17. The total number of television shows/taped reports/special projects produced locally for the 2011-2012 season is 17. The total number of programs produced for the Access Together Project for 2011-2012 seasons is 8.

Frank stated that there was no broken equipment at this time.

GHS-TV is taping already but the new season does not start until September 1st.

ATT/COMCAST REPORT

Not available.

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IT Report

Tony Fischer stated the IT report.

- Radio System Contract is still under negotiation
- Radio Tower Contract has begun
- New Phone System – first set of sites went live on August 6th – Second set to go live on August 9th
- Computer deployment – approximately 120 have been deployed so far
- ATT U-Verse installment is underway

Old/New Business

- Scott Crosby got back to the City regarding the COMCAST PEG channel access issue. The City has authorized Barry Orton to make inquiries as to the possibilities of making a guide available. No report was available as yet.

A discussion ensued among members regarding the COMCAST issue. Chairman Ketcham stated that we would wait for a report from Mr. Orton.

- Chairman Ketcham noted that as a result of the Audit there was a potential \$415,080 payment due by COMCAST.

Members discussed presenting a letter to Patrick Lawton with findings from the Audit.

A motion was made to support this letter and any additional findings on the audit that was conducted.

****MOTION****

Sandra Abel made a motion, seconded by Jack Parnell. The motion passed unanimously.

Discussion then turned back to the COMCAST PEG channel guide issue.

It was noted that staff would contact Joe Nunes and ask how many complaints the City had received about cable.

Adjournment

Chairman Ketcham called for a motion to adjourn the meeting.

****MOTION****

Sandra Abel made a motion, seconded by Jack Parnell. The motion passed unanimously.