



CITY OF GERMANTOWN TENNESSEE

1930 South Germantown Road • Germantown, Tennessee 38138-2815
Phone (901) 757-7200 Fax (901) 757-7292 www.germantown-tn.gov

Telecommunications Commission Meeting

Wednesday, June 13, 2012 – 6:00 pm
Administrative Conference Room, 1930 S Germantown Road

MEMBERS PRESENT: Sandra Abel, Ald. Chism, Ken Ketcham, Dan McCleary, Jack Parnell and Kurt Weil

MEMBERS ABSENT: Bill Brody, Rik Ditter and Paul Sloan

PRESENT STAFF LIASON: Tony Fischer, IT Director
Stephanie Logan, Technical Services Coordinator

PRESENT NON MEMBERS: Frank Bluestein, GHS-TV Executive Producer
Robbie Weaver, GHS-TV Co Manager
Colin Hutsell, GHS-TV Co Manager
Lucy Fulton, GHS-TV Co Manager
Blake Tear, GHS-TV Co Manager

Call To Order

Chairman Ketcham called the June 13, 2012, Telecommunications Commission to order at 6:02 p.m. Tony Fischer conducted a roll call and it was noted that a quorum had been established.

Frank Bluestein introduced the new GHS-TV Co Managers as Lucy Fulton and Blake Tear.

Approval Of Minutes

Chairman Ketcham called for the approval of the May 9, 2012 Telecommunications Commission Minutes.

****MOTION****

Jack Parnell made a motion, seconded by Sandra Abel, to approve the May 9, 2012 Telecommunications Commission Minutes. The motion passed unanimously.

GHS-TV Report

Frank Bluestein stated the May 2012 monthly statistics for GHS-TV: Germantown Community Television cablecast 744 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 90. The total number of local and national television shows by number of airings per month cablecast is 246. The total number of shows that were cablecast is 1030. The total number of television shows/taped reports/special projects produced locally is 20. The total number of television shows/taped reports/special projects produced locally for the 2011-2012 season is 344. The total number of programs produced for the Access Together Project for 2011-2012 seasons is 109.

IT Report

Tony Fischer stated the IT report, touching on each bullet point in turn.

- **Public Safety Radio System** – Public Radio System RFP's are still under evaluation. Per Request for Proposal guidelines, all information will be kept confidential until a recommendation is taken to the Board of Mayor and Aldermen for approval on July 9th. The Public Safety Communications Tower will be taken to the Board of Mayor and Aldermen for approval on June 25th.
- **New Phone System** - Equipment is beginning installed and design work has been completed. Pilot Group testing will begin June 18th and the project is expected to continue through July.
- **Computer Upgrades** – All computers have arrived and 59 of the 142 have been deployed to users in various departments throughout the City.
- **CAD Upgrade** - The Shelby County 9-1-1 Board approved the City's request for funding to upgrade the Computer Aided Dispatch system (CAD) currently used in the Communications Center. Approved funding will also upgrade the New World system used throughout the Police Department as well as funding for an upgraded system for the Fire Department. This request was approved by the Board on May 14th. Contracts have been reviewed and were signed June 6th.

Old Business

On May 22 2012, Tony Fischer, Chairman Ketcham and Scott Crosby had a meeting with Otha Brandon at COMCAST and asked what amount it would take to get the piece of equipment to display the channel line-up. A definitive answer had not yet been reached. Also addressed was the two additional DTA's that were promised to GHS-TV. There should be a contract by 6/14. Tony asked that he be notified if this did or did not occur. Tony stated that the 2nd item was the possibility of a smaller piece of equipment to deliver service to the entire building.

Jack Parnell noted that he had been hearing complaints from U-Verse customers who were unhappy and were disconnecting service. Discussion among members continued regarding service and station delivery.

New Business

It was noted that the next meeting would be held at Fire Station 4 at Forest Hill Irene in Germantown.

The discussion went back to COMCAST violations regarding payment timeliness. Chairman Ketcham stated that he would get a report from Ralph Gabb and bring it before the Commission.

Chairman Ketcham asked if there were thing that the Commission could do in the future. Questioning the need for monthly meetings if the cable issues go away.

Jack Parnell asked Frank Bluestein if there was anything the Commission could be doing on his behalf.

Adjournment

Chairman Ketcham called for a motion to adjourn the meeting.

****MOTION****

Sandra Abel made a motion, seconded by Jack Parnell. The motion passed unanimously.