



# CITY OF GERMANTOWN TENNESSEE

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## **Telecommunications Commission Meeting**

Wednesday, May 9, 2012 – 6:00 pm

Administrative Conference Room, 1930 S Germantown Road

**MEMBERS PRESENT:** Sandra Abel, Bill Brody, Ald. Chism, Ken Ketcham,  
Jack Parnell, Paul Sloan and Kurt Weil

**MEMBERS ABSENT:** Rik Ditter and Dan McCleary

**PRESENT STAFF LIASON:** Tony Fischer, IT Director  
Stephanie Logan, Technical Services Coordinator

**PRESENT NON MEMBERS:** Frank Bluestein, GHS-TV Executive Producer  
Robbie Weaver, GHS-TV Co-General Manager  
Colin Hutsell, GHS-TV Co-General Manager

### **Call To Order**

Chairman Ketcham called the May 9, 2012, Telecommunications Commission to order at 6:02 p.m. Tony Fischer conducted a roll call and it was noted that a quorum had been established.

### **Approval Of Minutes**

Chairman Ketcham called for the approval of the April 11, 2012 Telecommunications Commission Minutes with amendments.

### **\*\*MOTION\*\***

Sandra Abel made a motion, seconded by Kurt Weil, to approve the April 11, 2012 Telecommunications Commission Minutes with amendments. The motion passed unanimously.

### **GHS-TV Report**

Frank Bluestein stated the April 2012 monthly statistics for GHS-TV: Germantown Community Television cablecast 720 hours of programming. The total number of non-repeat local and national television shows by show title cablecast is 90. The total number of local and national television shows by number of airings per month cablecast is 246. The total number of shows that were cablecast is 1030. The total number of television shows/taped reports/special projects produced locally is 56. The total number of television shows/taped reports/special projects produced locally for the 2011-2012 season is 324. The total number of programs produced for the Access Together Project for 2011-2012 seasons is 108, noting that May ends the season.

On Friday, April 20th, the Nashville / Mid-South chapter of the Foundation of the National Academy of Television Arts and Sciences presented the 2012 National Student Television Awards for Excellence in Nashville. Out of the 16 categories, students of GHS-TV won 6 first place prizes and received 13 nominations.

Chairman Ketcham asked if the Shelby County contract had been signed yet. Frank stated that the contract had been signed.

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### IT Report

Tony Fischer stated the IT report, touching on each bullet point in turn.

**Public Safety Radio System Specs** –Public Radio System RFP's are still under evaluation. Per Request for Proposal guidelines, all information will be kept confidential until a recommendation is taken to the Board of Mayor and Aldermen for approval on June 11th.

**Backup Data Center** –The project is now complete. This site is now ready for the installation of the redundant phone system and Computer Aided Dispatch (CAD) system.

**New Phone System** - Equipment is beginning installed project design meetings are taking place.

**Computer Upgrades** – The first round of computers have arrived and are being installed in various departments throughout the City. The second round of computers will arrive next week. The entire project is expected to span a 3-month time period.

**CAD Upgrade** - The Shelby County 9-1-1 Board approved the City's request for funding to upgrade the Computer Aided Dispatch system (CAD) currently used in the Communications Center. Approved funding will also upgrade the New World system used throughout the Police Department as well as funding for an upgraded system for the Fire Department. This request will go to the BMA for further approval on May 14<sup>th</sup>

### Old/New Business

Hearing no new business Chairman Ketcham asked for any old business. Handing out a draft memo for the 2010 COMCAST audit requesting all copied be returned due to the sensitivity of the information and that the memorandum had not been finalized. He discussed the franchise agreement and ordinance, and gave an overview of the process of the audit.

Discussion went on among members regarding points of violation by COMCAST.

Tony Fischer stated that we could add this to our list of items to be discussed when we meet with COMCAST.

Chairman Ketcham asked Tony Fischer to provide the commission with an update about the request for the meeting. Tony and the city attorney will be attending the meeting on May 22 at 3.30pm. Chairman Ketcham was unanimously asked to be the representative for the commission

Chairman Ketcham stated that he had had a complaint from a citizen that may be interested in going to the state for a resolution.

Frank Bluestein wanted it noted for the record that COMCAST is only going to provide two DTA's for GHS and that they had promised four.

ATT Uverse has begun formal process of getting Uverse installed. Frank Bluestein asked if Tony Fischer would get in touch with him for them to install at the school.

Bill Brody suggested that everyone get their own site so that they are not dependent on any one provider.

**Adjournment**

Chairman Ketcham called for a motion to adjourn the meeting.

**\*\*MOTION\*\***

Sandra Abel made a motion, seconded by Jack Parnell. The motion passed unanimously.